

REGULAR MEETING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
JANUARY 16, 2024

PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Craig A. Eggleston
Amanda Jaquay
Amber Kraszewski
Laura Madore

ATTORNEY: Karl Manne-6:04 P.M.

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Chet Szymanski, Marilyn Williams, Neal Winkler, Amy Mowers, William Reynolds, Sarah Jaquay, David Jaquay, Philip Green, Robert Dyer, Kathy Prestopnik.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

**Appointment- Library
Board**

Resolution # 164-2024

The following resolution offered by Trustee Kraszewski sec. Trustee Eggleston.

Motion to appoint Michael Bilinski to the Dolgeville-Manheim Public Library Board (as nominated) to fill the vacancy of Alison Marquissee until April 2026. Sec. Trustee Eggleston.

AYES: Trustee Eggleston, Kraszewski, Madore

NAYS: Trustee Jaquay – inappropriate.

ADOPTED – January 16, 2024

**Appointments – Election
Inspectors**

Resolution # 165-2024

The following resolution offered by Trustee Jaquay sec. Trustee Madore. Ayes all.

Motion to appoint the following Election Inspectors for the March 19, 2024 Village Election:

Esther Ellis – Chairperson

Donna Loucks

Robert Maxwell

Marie Huddleston

Alternates – Dawn Glode

Marilyn Williams

Compensation Inspectors: \$ 145.00

Compensation Chairperson: \$ 175.00

AYES: Trustee Eggleston, Jaquay, Kraszewski, Madore

NAYS: None
ADOPTED – January 16, 2024

**Approval of
Meeting Minutes**

By Trustee Kraszewski
Motion to approve and place on file the meeting minutes of
December 12, 2023. Sec. Trustee Madore. Ayes all.

**Abstract of
Audited Vouchers
Resolution # 166-2024**

The following resolution offered by Trustee Kraszewski
sec. Trustee Madore. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to
sign the Abstract of Audited Vouchers from the following funds
for the amount specified:

GENERAL	\$ 17,478.91
SEWER FUND	\$ 9,454.14
WATER FUND	\$ 1,988.84
TRUST & AGENCY FUND	\$ 1,922.24
CAPITAL FUND	\$ 33,818.50

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore
NAYS: None
ADOPTED – January 16, 2024

**Abstract of
Audited Vouchers
Resolution # 167-2024**

The following resolution offered by Trustee Kraszewski
sec. Trustee Madore. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to
sign the Abstract of Audited Vouchers from the following funds
for the amount specified:

GENERAL	\$ 21,869.84
SEWER FUND	\$ 2,089.29
WATER FUND	\$ 48,912.74
TRUST & AGENCY FUND	\$
CAPITAL FUND	\$ 40,560.52

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore
NAYS: None
ADOPTED – January 16, 2024

Village Engineer

Village Engineer Chet Szymanski came before the Board on the
following:

***RFQ Engineering
Services – Fink Creek
Watershed Drainage
System
Resolution # 168-2024***

The following resolution offered by Trustee Jaquay sec. Trustee Eggleston. Ayes all.

Motion to RFQ for Engineering Services of the Fink Creek Watershed Drainage System. The engineers will provide professional services for the planning, design, and construction of stormwater infrastructure improvements. Deadline for submittal is February 12, 2024. Sec. Trustee Eggleston. Ayes all.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – January 16, 2024

***Water Meter Bid Request
Resolution # 169-2024***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski Ayes all.

Motion to request bids for water meters per bid package. This meter program is a study phase metering program where the Village will be installing and manually reading the meters. Deadline for submittal is February 7, 2024. Sec. Trustee Kraszewski. Ayes all.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – January 16, 2024

Bridge NY Applications

The Village will submit two applications to the Bridge NY grant funding program for the Beaver Creek Crossing at Main Street and the Ransom Street culvert projects.

***Extension to the
Engineering Services
Agreement – Addendum A
Resolution # 170-2024***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

Motion authorizing Mayor Mary E. Puznowski sign the Addendum A – Extension to the Engineering Services Agreement with the City of Little Falls as presented on January 1, 2024. Sec. Trustee Kraszewski. Ayes all.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – January 16, 2024

***Village Engineer
Monthly Report***

By Trustee Kraszewski

Motion to approve and place on file the January 2024 Village Engineer report as submitted. Sec. Trustee Jaquay. Ayes all.

Public Comment

Violet Festival

Marilyn Williams and Crustal Napier – Violet Festival Committee came before the Board on the following:

The committee is looking for updates on the park construction project and availability of the surrounding areas.

This years' Violet Festival theme is “Silver Blooms” celebrating 25 years of the Violet Festival.

***Dolgeville Forward
Flowers***

The Board approved Dolgeville Forward's request to put up flowers on Main Street.

Department Heads

Code Enforcement

Code Enforcement Officer Philip Green came before the Board on the following:

***FEMA Flood Map
Meeting***

Code Enforcement, Mayor and Village Engineer will attend a FEMA flood map meeting on January 18, 2024.

***Code Enforcement
Monthly Report***

By Trustee Madore

Motion to approve and place on file the November 20, 2023 – January 15, 2024 Code Enforcement report as submitted. Sec. Trustee Kraszewski. Ayes all.

Water Plant

Water Plant Operator Neal Winkler came before the Board on the following:

Haloacetic Testing

The fourth quarter sample results – 41.3 ug/l – the quarterly year-to-date average is 64.08 MCL the average needs to be 60 or below. Please note there is a disputed quarterly report under investigation.

Water Monthly Report

By Trustee Jaquay

Motion to approve and place on file the January 15, 2024 water report as submitted. Sec. Trustee Madore. Ayes all.

Police Department

Police Monthly Report

By Trustee Kraszewski

Motion to approve and place on file the Police report as

submitted. Sec. Trustee Jaquay. Ayes all.

WWTF

WWTF Chief Operator Amy Mowers came before the Board on the following:

NYSDEC Grade 2A Certification

WWTP Operator Trainee Gregory Reid has completed his second of 3 courses needed to become a NYSDEC Grade 2A operator.

PESH Inspection Update (3/21/23)

The extension application for the violation was filed and approved to June 1, 2024, for the fall protection compliance near the waste gas burner.

WWTF Monthly Report

By Trustee Madore
Motion to approve and place on file the November 16, 2023 - January 11, 2024 WWTF report as submitted. Sec. Trustee Kraszewski. Ayes all.

D.P.W.

D.P.W. Superintendent David Jaquay came before the Board on the following:

Contractor List

David asked if the Village can provide a preferred contractor list to village residents for service repairs ex- plumbers, electricians, etc. The Village Attorney will look into the matter.

Wolf/McKinley Sewer

Residents at 22 McKinley contacted the village on two separate complaints regarding backed up sewer. The village televised and spoke with the residents on how to resolve the issue.

Parking on Stewart St.

The D.P.W. is working on the parking issues on Stewart Street that could affect snowplowing.

D.P.W. Monthly Report

By Trustee Jaquay
Motion to approve and place on file the January 2024 D.P.W. report as submitted. Sec. Trustee Madore. Ayes all.

Planning Board

N/A

Treasurer

Village Treasurer Kathleen Prestopnik came before the Board on the following:

Expenditures, Encumbrances, and Appropriations

By Trustee Kraszewski
Motion to place on file the Statement of Expenditures, Encumbrances, Appropriations for the period ending 10/31/23. Sec. Trustee Madore. Ayes all.

Balance Sheet

N/A

New Business

***Check Reconciliation
Resolution # 171-2024***

By Trustee Jaquay

Motion to place on file the check reconciliations as presented. Sec. Trustee Kraszewski. Ayes all.

Unemployment Acct. 3100	*953	No report/update
Balance -		
Sewer Savings 3092	*792	No report/update
Helterline Park 3084	*784	No report/update
Sewer Waste Hauling 3076	*405	No report/update
General Savings 3035	*482	No report/update
Water Fund 3050	*490	No report/update
Spohn's Disposal 3043	*187	No report/update
Trust & Agency 8225	*807	No report/update
D.P.W. Motorized Equip. 3068	*788	No report/update
General Fund 8233	*315	No report/update
Water & Sewer 8349	*320	No report/update
E.D.R.L.F. 8330	*448	No report/update
Police Vehicle 3118	*500	No report/update
NYS Affordable Housing 8322	*598	No report/update
Water Capital Reserve 3027	*844	No report/update
Money Mkt. Public Fund NE 3842		No report/update

AYES:

NAYS:

ADOPTED –

***Payroll Certification
Resolution # 171-2024***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

WHEREAS, Kathleen Prestopnik hereby submits for certification the following payroll period of 11/25/23-12/08/23 in the amount of \$ 39,877.09 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – January 16, 2024

***Payroll Certification
Resolution # 172-2024***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

WHEREAS, Kathleen Prestopnik hereby submits for certification the following payroll period of 12/9/23-12/22/23 in the amount of \$ 31,942.97 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – January 16, 2024

***Payroll Certification
Resolution # 173-2024***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

WHEREAS, Kathleen Prestopnik hereby submits for certification the following payroll period of 12/23/23-01/05/24 in the amount of \$ 25,427.55 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – January 16, 2024

***Dolgeville-Manheim
Public Library Parking***

The library is requesting the Village of Dolgeville plow the parking lot adjacent to the Ward Building (owned by the library). The Village will table this issue until the property becomes a “parking lot”.

School Crossing Guard

Place application of file.

***UPSEU Agreement
Health Insurance
Resolution 174-2024***

The following resolution offered by Trustee Kraszewski

sec. Trustee Jaquay. Ayes all.

Motion authorizing Mayor Mary E. Puznowski sign the Agreement by and Between the Village of Dolgeville and UPSEU regarding Article 11, Section 4, Paragraph one of the Parties Collective Bargaining Agreement.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – January 16, 2024

Village Election Polling Place

Resolution # 175-2024

The following resolution was offered by Trustee Madore and sec. by Trustee Kraszewski. Ayes all.

NOTICE IS HEREBY GIVEN, that the Annual Village Election for the Village of Dolgeville, New York for the year 2024 will be held at the Dolgeville Volunteer Fire Department, 20 South Helmer Avenue, Dolgeville, New York on the 19th day of March 2024 and the polls of such Village will be open from 12:00 noon to 9:00 p.m.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – January 16, 2024

Water Shut Off List

The water shut off list was submitted to the Board and the Village will not shut off water at this time. The Village will look at other municipalities regarding outside user rates.

Attorney

Village Attorney Karl Manne came before the Board on the following:

Cell Tower Update

No cell tower updates.

Water – 21 Rundell St.

Place letter dated 1/3/24 on file.

Future Meetings

Special Meeting – 1/25/24 – 4:30 @ Village Hall.

Adjournment

By Trustee Jaquay

Motion to adjourn regular meeting at 7:50 p.m. Sec. Trustee Kraszewski. Ayes all.

_____ Mayor

_____ Village Clerk

