

REGULAR MEETING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
JANUARY 17, 2023

PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Amanda Jaquay
Amber Kraszewski
Laura Madore-remote
Kornel D. Martyniuk

ATTORNEY: Brett Preston – 6:45 p.m.

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Amy Mowers, Craig Eggleston, Dave Jaquay, Sarah Jaquay, Donna DeLucco, Matthew Wright, Chet Szymanski, Philip Green, Neal Winkler, Robert Griffin and Ruth Jaikin.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

**Resignation Full Time
Patrolman
Resolution # 1-2023**

The following resolution offered by Trustee Kraszewski
sec. Trustee Jaquay. Ayes all.

Motion to accept the resignation of Brandi Bevers as Full-
Time Patrolman effective 12/25/22. Sec. Trustee Jaquay. Ayes all.

AYES: Trustees Jaquay, Kraszewski, Martyniuk
ABSENT: Trustee Madore - remote
NAYS: None
ADOPTED – January 17, 2023

**Resignation
Chief of Police
Resolution # 2-2023**

The following resolution offered by Trustee Kraszewski
sec. Trustee Jaquay. Ayes all.

Motion to accept the resignation of Robert Thomas Chief
of Police effective 1/6/23. Sec. Trustee Jaquay. Ayes all.

AYES: Trustees Jaquay, Kraszewski, Martyniuk
ABSENT: Trustee Madore - remote
NAYS: None
ADOPTED – January 17, 2023

**Appointment
Part Time Patrolman
Resolution # 3-2023**

The following resolution offered by Trustee Kraszewski sec. Trustee Jaquay. Ayes all.

Motion to appoint Brandi Bevers as Part-Time Patrolman effective 12/26/22. Sec. Trustee Jaquay. Ayes all.

AYES: Trustees Jaquay, Kraszewski, Martyniuk

ABSENT: Trustee Madore - remote

NAYS: None

ADOPTED – January 17, 2023

**Part Time Patrolman
Resolution # 4-2023**

The following resolution offered by Trustee Kraszewski sec. Trustee Jaquay. Ayes all.

Motion to appoint Darya Don as Part-Time Patrolman effective 1/17/23. Sec. Trustee Jaquay. Ayes all.

AYES: Trustees Jaquay, Kraszewski, Martyniuk

ABSENT: Trustee Madore - remote

NAYS: None

ADOPTED – January 17, 2023

**Approval of
Meeting Minutes**

By Trustee Jaquay

Motion to approve and place on file the meeting minutes of December 19, 2022. Sec. Trustee Kraszewski. Ayes all.

**Abstract of
Audited Vouchers
Resolution # 5-2023**

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers from the following funds for the amount specified:

GENERAL	\$ 49,857.53
SEWER FUND	\$ 12,934.39
WATER FUND	\$ 64,506.54
TRUST & AGENCY FUND	\$ 1,100.60

AYES: Trustees Jaquay, Kraszewski, Martyniuk

ABSENT: Trustee Madore - remote

NAYS: None

ADOPTED – January 17, 2023

Village Engineer

Village Engineer Chet Szymanski came before the Board on the following:

Active Projects

Bridge NY

- Applications are being prepared and will be submitted on January 13, 2023 for the village-owned portions of the Beaver Brook Culvert and for the Dolge Ave Culvert.

Beaver Brook Floodplain Study / LOMR (no change)

- Waiting on the final review of the proposed LOMR by FEMA which should be completed in early 2023.

Main Street Sewer Replacement Project

- Design work is continuing throughout the winter with bid documents anticipated in early 2023.
- Funding for a portion of the work was approved in the federal funding packaged (see below).
- Additional funding sources are being sought as we work towards a completed design.

Halloween Flood Event (404 Mitigation Program) DR4472

- Nearly all appraisals and hazardous material surveys have been completed for the project.
- The “next step” for this project will be to determine which homeowners are willing to accept the buyout and negotiate directly with them.
- I completed quarterly reporting for this project on January 12, 2023.
- Key dates for the project:
 - o the project must be completed by June 17, 2024.
 - o a property must be demolished, removed, and the site restored within 90 days of the acquisition of the property by the Village.

EPA Lead and Copper Rule Changes (no change)

- The Village will need to provide an inventory to all service lines to the local DOH by October 16, 2024.
- The Village submitted a grant application for assistance with completing the LSL Inventory on August 31, 2022.

Halloween Flood Event (FEMA)

- The most recent updates from FEMA are below:
 - o PN130882 - Emergency Protective Measures – This project has been completed.
 - o PN130884 - Fink Storm Water Drainage System – Landowner agreements for construction continue to be the final item remaining before this project can be obligated. I am working with DHSES to plan around missing landowner agreements. However, this project was recently funded through the \$1.7 trillion federal funding package.
 - o PN130885 - North Main Street Sewer, Water Distribution and Storm Drainage Reconstruction – A final scope of work has been completed and accepted by FEMA/DHSES. I have reviewed the new scope and it is now currently waiting for

review by our consultant. This project is only a few short steps away from being obligated.

- PN130886 - North Main Street Roadway Reconstruction – This project has been obligated.
- PN130890 - Village Wide Debris Removal – This project has been completed.
- PN153162 - Management Costs – Pending for the obligation or withdrawal of all the projects to be sent to the CRC.
- DHSES is requesting that the Village to continue to prepare the back-up paperwork required for PN153162 - Management Costs.
- I completed the quarterly reporting for these projects on January 10, 2023.

Federal Funding Package

- The Fink Creek Project and the Main Street Sewer Project were both listed in the approved \$1.7 trillion federal funding package approved on December 29, 2022

NYS Parks Grant

- The project schedule is as follows:
 - Public Bid Announced: Monday, 12/19 **completed**
 - Site Walk w/ Bidders: Wednesday, 1/04, 2pm **completed**
 - Last Day for RFIs: Monday, 1/09, 3pm **extended TBD**
 - Bids Due: Friday, 1/20, 11 AM **extended to 1/26, 1 PM**
- I am assisting the consultant and the Village with a plan of finance for the project at this time.
- Once the bids are received, NYS Parks will need to review the bids before the Village can make an award.

NY Forward Grant

- Awards are anticipated within the first half of 2023. This has changed from the original target of January 1, 2023.

Sanitary Sewer Collection System Investigation, Phase I (no change)

- Continuing to provide information as needed for Michele to develop the reimbursement request for this project. **Closed.**

Sanitary Sewer Collection System Investigation, Phase II (EPG #105559)

- A final report for this project is nearly complete and expected in the next month.

WWTP Concrete Deterioration Repairs

- A couple of small “punchlist” items remain for the contractor to complete this spring once the weather is acceptable.
- We will be receiving contract closeout documents for next month.

WTP Spillway Failure Repairs (no change)

- I completed and submitted the NYSDEC / ACOE Joint Permit Application for this project on May 19, 2022.
- We have received a permit from the NYSDEC and confirmation that the project falls under the Nationwide Permit from ACOE.
- This project should be bid in late winter for construction in Spring 2023.

Village Water Tower and Industrial Park Utilities

- Met with the IDA and Village representatives on January 6, 2023 to discuss water and sewer supply needs / design for the Industrial Park.
- The IDA is funding a Preliminary Engineering Report for the wastewater treatment plant to evaluate and document any impacts that

the Industrial Park users may have on the existing facility and what improvements will need to be made to accommodate the Industrial Park users.

ACOE Study of the East Canada Creek

- Provided information related to points of erosion along the creek corridor and photos / video of the recent ice jam to ACOE.

DEC Mohawk River Watershed Grants – Round 5 (On hold pending 404 Program @ North Main Street)

- The Village should look to bringing on a consultant for this project at the February meeting to complete the project by the November 2023 deadline. **No RFP is required. RFP quote is required.**

DPW Project List

- Repair / replacement of 4 major creek culverts throughout Village
- Vehicle acquisition / replacement
- Co-funding sources for Main Street Paving / ADA Compliance Project
- DPW Garage Construction Grants
- Greenway Extension Grants (Main Street to Gehring Tricot)
- Beaver Brook and Thresher Brook Floodplain, FEMA (*no change*)
- Army Corps of Engineers, East Canada Creek (*no change*)
- 2nd Street Drainage Improvements (*on hold*)

WTP / Water Distribution System Project List

- Siding Repairs at Rear of WTP
- Grant Funded Study / Hydraulic Model in 2023/2024
- Water Operator's License
- Water Transmission Main Mapping / Grants
- NYSDOH Disinfection Byproducts (*on hold*)

WWTP / Collection System Project List

- Phosphorous Removal Limits Changing, 1.0 (EPG)
- Incorporate Video/Condition Assessment Into GIS / HOCCPP System
- Main Street Sanitary Sewer Project / Financing, EFC

ARPA Project List

- Primary Tank Concrete Repairs (completed)
- WTP Instrumentation (completed)
- MH Inspections (completed)
- WTP Disinfection Byproducts
- WTP and WWTP Preliminary Engineering Reports (WWTP to be completed by IDA)
- Miscellaneous Collection System Repairs

Creeks and Flood Prevention

- East Canada Creek Sediment / Hydraulics; Dam Removal (Weston and Sampson)
- Van Buren Street Ice Jam / Flooding; ACOE Design and Permitting

General

- Brownfields Opportunity Area Project w/ IDA

***Village Engineer
Monthly Report***

By Trustee Jaquay

Motion to approve and place on file the January 2023 Village Engineer report as submitted. Sec. Trustee Kraszewski. Ayes all.

***E.C.C.F.D/Dolgeville
Vol. Fire Dept.
Property Tax Exemption
Request***

Ruth Jaikin – E.C.C.F.D. and Robert Griffin – Dolgeville Vol. Fire Dept. came before the Board on the following:

The district and fire department are requesting the Village Board to consider the new Property Tax Exemption Law 466-a signed December 9, 2022, that creates an opt-in for all local governments to provide up to a 10% property tax exemption of the assessed valuation of the primary residence of volunteer firefighters and volunteer ambulance workers. This would apply to only active (status) duty firefighters. A verification of status performed annually. The current active firefighters (10 village owned properties). The exemption could encourage people to volunteer.

The law allows each entity of local government (e.g., county legislature, school board, town board, village board and board of fire commissioners) to adopt a local law opting into the exemption.

To assist in the required training (firefighters are required to complete an 86-hour course), the district hired state certifiers to train the firefighters. The department started a junior firefighter program (16-17 yr. olds).

The Village will review the handout information, look at future seminars and confer with the Village Attorney on how to proceed.

The Fire Dept. is requesting (during an emergency) to get gas from the D.P.W. and be billed as needed. The last emergency in the village the Fire Department assisted and their gas cards did not work at Stewart's. The problem has been resolved.

The Village Board approved the Fire Department's request as needed.

Public Comment

***Donna DeLucco -
Dolgeville Forward***

Donna DeLucco – Dolgeville Forward, informed the Board the Staffworks matching funds fund raiser was very successful. The group raised over \$ 10,000 for the cat spay-neuter program.

Department Heads

WWTF

WWTF Chief Operator Amy Mowers came before the Board on the following:

NYMIR Inspection

NYMIR inspection – gas detection. We will place on hold due to upcoming project. We will look into handheld devices.

CIPP Lining – Van Buren KPI submitted a proposal on July 22, 2022 in the amount of \$ 60,400.00. To date the response from KPI is not good. Board approved going back to other 2 bidders and one new one to move the project forward.

WWTF Monthly Report By Trustee Kraszewski
Motion to approve and place on file the December 15, 2022 – January 11, 2023 WWTF report as submitted. Sec. Trustee Jaquay. Ayes all.

Water Plant Water Plant Operator Neal Winkler came before the Board on the following:

Water Testing November test for Hexachlorocyclopentadiene was higher. Neal is awaiting a response from D.O.H. on how to proceed. One option for treatment is activated carbon.

Water Monthly Report By Trustee Kraszewski
Motion to approve and place on file the January 2023 water report as submitted. Sec. Trustee Jaquay. Ayes all.

Code Enforcement Code Enforcement Officer Philip Green came before the Board on the following:

Code Enforcement Monthly Report By Trustee Jaquay
Motion to approve and place on file the 12/19/22 – 1/15/23 Code Enforcement report as submitted. Sec. Trustee Kraszewski. Ayes all.

Police Department Chief of Police Matthew Wright came before the Board on the following:

Vests/Grants Two officers will get new vests. Chief will continue to pursue grants for vests.

New Officers Police department has two new part-time officers. Chief is looking for 2 more full-time officers.

New Vehicle Village received new vehicle quote (state contract) – 2022 Dodge Durango - \$ 40,901.00. Vehicle will need accessories.

Department Accreditation/ DCJS Certification Chief will work to continue the department drive toward accreditation or DCJS Certification.

Police Monthly Report By Trustee Jaquay
Motion to approve and place on file the January 2023 Police report as submitted. Sec. Trustee Kraszewski. Ayes all.

D.P.W.

D.P.W. Superintendent David Jaquay came before the Board on the following:

Water Shut Offs

Water shuts offs will occur on Mondays.

D.P.W. Monthly Report

By Trustee Kraszewski

Motion to approve and place on file the January 2023 D.P.W. report as submitted. Sec. Trustee Martyniuk. Ayes all.

Executive Session

Place on hold.

Treasurer

***Expenditures,
Encumbrances, and
Appropriations***

N/A

Balance Sheet

N/A

Old Business

SEQRA

***Timmerman Street
Subdivision Sanitary
Sewer Extension***

Place on hold for revisions.

NYMIR Inspection

Send updated list of completions.

New Business

Check Reconciliation

N/A

***Payroll Certification
Resolution # 6-2023***

The following resolution offered by Trustee Kraszewski sec. Trustee Jaquay. Ayes all.

WHEREAS, Michele Weakley hereby submits for certification the following payroll period of 11/26/22-12/9/22 in the amount of \$ 32,083.62 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Jaquay, Kraszewski, Martyniuk

ABSENT: Trustee Madore - remote

NAYS: None

ADOPTED – January 17, 2023

***Payroll Certification
Resolution # 7-2023***

The following resolution offered by Trustee Kraszewski sec. Trustee Jaquay. Ayes all.

WHEREAS, Michele Weakley hereby submits for certification the following payroll period of 12/10/22-12/24/22 in the amount of \$ 33,286.99 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Jaquay, Kraszewski, Martyniuk

ABSENT: Trustee Madore - remote

NAYS: None

ADOPTED – January 17, 2023

***Payroll Certification
Resolution # 8-2023***

The following resolution offered by Trustee Kraszewski sec. Trustee Jaquay. Ayes all.

WHEREAS, Michele Weakley hereby submits for certification the following payroll period of 12/25/22-1/6/23 in the amount of \$ 25,561.44 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Jaquay, Kraszewski, Martyniuk

ABSENT: Trustee Madore - remote

NAYS: None

ADOPTED – January 17, 2023

Water On

28 Slawson Street.

Water/Sewer Off

16 East Spofford Avenue – complete renovation.

***Village Election
Polling Place/Time
Resolution # 9-2023***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

NOTICE IS HEREBY GIVEN, that the Annual Village Election for the Village of Dolgeville, New York for the year 2023 will be held at the Dolgeville Volunteer Fire Department, 20 South Helmer Avenue, Dolgeville, NY on the 21st day of March 2023 and the polls of such Village will be open from 12:00 noon to 9:00 p.m.

AYES: Trustees Jaquay, Kraszewski, Martyniuk

ABSENT: Trustee Madore - remote

NAYS: None

ADOPTED – January 17, 2023

Budget Submittals

Mayor Puznowski is requesting all departments submit their budgets for the year 2023-2024.

Attorney

Village Attorney Brett Preston came before the Board on the following:

Remote Meetings

Local Law

Village Attorney will research templates for remote meetings local law.

Future Meetings

Special Meeting – February 6, 2023 @ 5:00 p.m. – Water/Sewer Use Law.

Adjournment

By Trustee Jaquay

Motion to adjourn regular meeting at 8:03 p.m. Sec. Trustee Kraszewski. Ayes all.

_____ Mayor

_____ Village Clerk