

REGULAR MEETING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
MARCH 21, 2022

Topic: Regular Meeting
Time: Mar 21, 2022 06:00 PM Eastern Time (US and Canada)

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PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Joshua Galletta
Amanda Jaquay
Amber Kraszewski
William Reynolds

ATTORNEY: Mark R. Rose-6:15 p.m.

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Robert Thomas, Philip Green, Laura Madore, Chet Szymanski, David Jaquay.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

***Public Hearing – Local
Law # 1-2022. A Local
Law Implementing Fines
For Certain Uncontested***

Code Violation Notices

Mayor Mary E. Puznowski opened the Public Hearing and read the Legal Notice published in the Times Telegram on March 9, 2022. The violation notice fines are set at \$ 25.00 per violation.

By Trustee Kraszewski

Motion to close Public Hearing at 6:02 p.m. and reconvene regular meeting. Sec. Trustee Jaquay. Ayes all.

***Public Hearing – Local
Law # 1-2022. A Local
Law Implementing Fines
For Certain Uncontested
Code Violation Notices
Resolution # 37-2022***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

Motion to adopt Local Law # 1-2022. A Local Law Implementing Fines for Certain Uncontested Code Violation Notices. Sec. Trustee Kraszewski. Ayes all.

BE IT ENACTED, by the Village Board of Trustees of the Village of Dolgeville, NY as follows:

The Village Codes Enforcement Officer has the authority to issue codes violation tickets listing codes violations with a fine amount to paid in the event of an uncontested guilty plea without court appearance.

The form of such tickets shall be approved by resolution of the Village Board with input from the Codes Enforcement Officer. The fine amount shall be set by resolution of the Village Board, with input from the Codes Enforcement Officer.

In no event shall the listed fine amount be greater than the maximum fine allowable by other local or state law.

The form of the violation ticket shall include the opportunity for the alleged violator or responsible party to contest the alleged violation and to appear before the local court.

All fines pursuant to this agreement shall be made payable to the Village Treasurer/

Unregistered or abandoned vehicle(s)	\$ 25.00
Yard waste placed out early – excessive yard waste	\$ 25.00
Trash (placed out early) – excessive trash	\$ 25.00
Improper disposal of trash	\$ 25.00
Failure to remove snow or ice from sidewalk	\$ 25.00
Discarded appliances (S) – high grass or weeds	\$ 25.00
Dead or dying trees or limbs	\$ 25.00

Placing yard waste or snow and ice in roadway \$ 25.00
Improper recyclables \$ 25.00

AYES: Trustees Galletta, Jaquay, Kraszewski, Reynolds

NAYS: None

ADOPTED – March 21, 2022

***Appointment
Part Time Patrolman
Resolution # 38-2022***

The following resolution offered by Trustee Reynolds sec. Trustee Jaquay. Ayes all.

Motion to appoint Tyler Perkins - P/T Patrolman effective May 1, 2022. Sec. Trustee Jaquay. Ayes all.

AYES: Trustees Galletta, Jaquay, Kraszewski, Reynolds

NAYS: None

ADOPTED – March 21, 2022

***Approval of
Meeting Minutes***

By Trustee Reynolds

Motion to approve and place on file the meeting minutes of February 22, 2022. Sec. Trustee Jaquay. Ayes all.

***Abstract of
Audited Vouchers
Resolution # 39-2022***

The following resolution offered by Trustee Kraszewski sec. Trustee Jaquay. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers from the following funds for the amount specified:

GENERAL	\$ 50,610.85
SEWER FUND	\$ 11,544.62
WATER FUND	\$ 6,907.50
TRUST & AGENCY FUND	\$ 578.03

AYES: Trustees Galletta, Jaquay, Kraszewski, Reynolds

NAYS: None

ADOPTED – March 21, 2022

Village Engineer

Village Engineer Chet Szymanski came before the Board on the following:

GIGP

Village will resubmit application for water meters based on the comments received at our debriefing meeting with NYS last month. Village will reach out to Village of Pulaski regarding meter pricing.

***Main Street Sanitary
Sewer Project (Financing)***

Application submitted to EFC for this project before March 1st. Village will continue to pursue other co-funding opportunities. There will be federal transportation/infrastructure monies available over the next 5 years (village will pursue this funding source).

***NYSDOH Disinfection
Byproducts***

Continuing to work on pilot project. The response to NYSDOH is nearly completed and we will submit the plan to DOH by the end of the month.

***Beaver Brook and
Thresher Brook Floodplain
FEMA***

No change.

***Halloween Flood Even
(404 Mitigation Program)***

Chet heard there might a defunding of the current program and the monies switched to the new program. The new program requires a re-submittal and the application is quite extensive. The new program has a COVID component too. We need to do the whole application process all over again. Do we elect to do all over again? We need to look at the cost to re-submit. The original participants will have to sign new documents for this program. They had 3.45 million targeted for this disaster and now they just take it away? The village has 4 projects and we elected to prioritize one (North Main St – homeowner buyout). The current application is still in process even though there have been no updates from the government.

There are discussions regarding the bridge replacement (2025), is there a possibility they could buyout some of the homes through that process?

***EPA Lead & Copper
Rule Changes***

No change.

***Halloween Flood Event
(FEMA)***

No change.

NYS Parks Grant

Dan Shearer is trying to set up a meeting with the new NYS Parks representative to discuss our project status.

Trustee Amber Kraszewski asked, do we know when construction will begin? Amber was asked if they could put a second hoop on the court – right now. There are a number of guys who play there all the time. How can you play a game with one hoop? The cost is approximately \$ 1,500. Hypothetically if we receive a donation could we put in a hoop temporarily?

Chet, if the village puts the hoop in now we could use it toward in-kind services when the project gets underway. There was a grant

award toward the park project from the WADAS group when we move forward.

The project could go out bid after discussions with NYS Parks and construction could begin this summer on the pavilion area. The water feature and basketball would have to wait until after the summer playground program.

Parks has given authorization to submit bills for payment.

***Army Corps of Engineers
East Canada Creek***

No change.

***Sanitary Sewer Collection
System Investigation
Phase II (EPG # 105559)***

Attended project kick-off meeting – 2/24/22 between NSEFC, the Village and our consultant. We are currently awaiting the State's review of the MWBE waiver for the project before field work can be scheduled. The reason for the waiver is due to the cost being 3 times more than a regular contractor.

***Second Street Drainage
Improvements***

Assisting with the planning/scoping/design for improvements (extension) of the open channel storm water drainage at the northeast end of 2nd Street. Chet/Dave met to discuss the area and how to alleviate issues along the drainage ditch that goes behind homes, a bar grate and the closed drainage system under the street that flows into the East Canada Creek. Dave suggested to eliminate going to the closed drainage under the street going to the creek, instead run further down and to back of the homes to the south and intercept another drainage basin that goes underneath Dolge Avenue and into East Canada Creek. This would eliminate a large cut stream and trying to shove it into a small pipe, and material collecting on the bar screen to solve the problem.

The next steps are getting the deeds and homeowner easement agreements in place and reaching out to DEC for permits.

***DPW Garage
Replacement – Grants***

Searching for grant opportunities which may fund the reconstruction of the DPW garage facility.

Greenway Extension

Searching for grant opportunities which may fund the extension/improvements to the greenway trail from South Main Street to the Gehring Tricot area.

***Van Buren Street Ice Jam/
Flooding***

Chet/Dave met to assess damage to the streambank (recent flooding) and potential for additional damage to roadway and utilities. Once protective measures are identified, we will assist with obtaining the permits to perform emergency work to the

streambank that would include pushing back the sediment in the middle of the stream back to the original stream bank and armoring the bank with large stone and create the root growth back to the area. We need a railing along the culvert and we need to shore up the retaining wall. Pictures were sent to DEC to secure an emergency permit for the work. An emergency permit is only good for 60 days. A regular permit is for a longer period of time and we have to consider trout season (May-October).

ARPA Project List

Manhole Inspection (B&L); \$ 20,000
Primary Tank Concrete Repairs – WWTP
Disinfection Byproducts – Water
Scada System Replacement – Water

Route 29 – Creek side

Trustee Kraszewski reported two massive trees fell into the creek due to the excessive erosion on the Route 29 side of the creek. Trees are falling weekly.
Chet – hopefully things will be addressed when the ACOE completes their study and the State makes further assessments/progress on the bridge replacement.

***Saratoga Associates
Addendum # 3 to Contract***

Place on hold until we speak with Dan Shearer. Village will try to schedule a zoom meeting for this project.

***Village Engineer
Monthly Report***

By Trustee Kraszewski
Motion to approve and place on file the March 2022 Village Engineer report as submitted. Sec. Trustee Jaquay. Ayes all.

Department Heads

WWTF

WWTF Monthly Report

By Trustee Reynolds
Motion to approve and place on file the February 17, 2022 - March 16, 2022 WWTF report as submitted. Sec. Trustee Kraszewski. Ayes all.

Water Plant

***NYSDOH
Notice of Violation***

Violation of Subpart 5-1 of the NYS Sanitary Code occurred for the 1/1/21-12/31/21 compliance period.
Failure to submit primary inorganic chemical water sample results by the 10th day of the month following the compliance period noted.
Public notification will be made in the Annual Water Quality Report (AWQR).

Mayor will follow up with Neal for further explanation of violation notice.

Water Monthly Report

By Trustee Jaquay

Motion to approve and place on file the February 2022 water report as submitted. Sec. Trustee Galletta. Ayes all.

Code Enforcement

Code Enforcement Officer Philip Green came before the Board on the following:

Training

Code Officer will be attending training in Liverpool – April 5-7.

16 ½ South Main St.

Court proceeding – Mr. Smith given 30 days to come up with a plan for the property. The house is in REM (back taxes). Owner has until 4/4/22 to pay back taxes. Village could pursue an agreement with the County to acquire the property.

Burned Buildings

If you take them to court, judge could force the Village to tear down houses. The cost for demolition could be re-levied to the property. The Village will decide next steps regarding burned buildings.

129 North Main Street

Codes after several emails and conversations with the mortgage company for 129 North Main Street and DEC regarding the status of the property. DEC will contact mortgage company with a final determination/order to raise the property 2 feet due to the structure being in a floodplain and after the 2019 Halloween flood.

Code Enforcement new Violation Tickets

Permission granted to order new violation tickets after passage of Local Law # 1-2022.

Code Enforcement Monthly Report

By Trustee Jaquay

Motion to approve and place on file the 2/21/22-3/20/22 Code Enforcement report as submitted. Sec. Trustee Kraszewski. Ayes all.

D.P.W.

D.P.W. Superintendent David Jaquay came before the Board on the following:

Ransom Street

Plugged pipe on Ransom Street (due to beavers) is taking up a lot of time. Village needs to retrieve 150ft. of our sewer jet line. Dave is requesting permission to contact Horender Construction to remove water in the area.

Park Benches

Village needs to replace broken benches in park (across from Stewarts).

***Village Flags/
Senior Banners***

Village will replace American flags this year and coordinate with the school for Senior banners. Senior banners will hang for the month of June.

***Road Signs for
Violet Festival Parade***

Village will use roll up signs at the beginning and end of Route 167 for detour information.

Shoulder Work

Shoulder work (cut back ditch line) will be done on the East side of Main Street in order to access 6" line going to Tricot.

Elm Street/Helterline Park

Portion of sidewalk collapsed – closed sidewalk for further investigation.

***Dolgeville Forward –
Hanging Plants***

Dolgeville Forward is requesting use of Village tractor and watering cart for this years' flowers. The watering cart needs some work and Pete McGowan will do welding work as needed. The shed at Village Hall can be used to store tractor/cart as needed.

Burt Street

Burt Street (old paper street) has water and sewer lines running through it and is wildly overgrown - needs cleaning out. The other streets affected within this area are Timmerman, Stewart and Sullivan.

30 East State Street

Requesting water turn on (currently under renovations). Owner will contact the Clerk when they are ready for water/sewer.

Street Sweeper

Street sweeper is in poor shape. The issues include fuel delivery-chassis motor, belly broom doesn't raise and lower as it should, throttle sticks.

What is the cost to rent one? Check other municipalities to borrow one.

Dave suggested using the new Bobcat when it arrives – April 4th.

***Insurance Claim
Roof/Christmas
Decorations***

Village Clerk to send another email to William Schroeder – NBT Agency for update.

D.P.W. Monthly Report

By Trustee Reynolds

Motion to approve and place on file the February 2022 D.P.W. report as submitted. Sec. Trustee Jaquay. Ayes all.

Police Department

Chief of Police Robert Thomas came before the Board on the following:

Psychological Exams

Village will use PSP out of Albany for psychological exams for new hires. The cost is approximately \$ 350.00 per candidate.

Staffing Issues

The Village continues to struggle with staffing issues. The Village will look into a workshop with the City of Little Falls to combine personnel to ensure coverage for both municipalities.

Parking Lot # 1

The Village of Dolgeville will discontinue issuing parking permits for Parking Lot # 1 (between Jablonski Excavating – Kinney Drugs).

Police Monthly Report

By Trustee Kraszewski
Motion to approve and place on file the February 2022 Police report as submitted. Sec. Trustee Reynolds. Ayes all.

Treasurer

Balance Sheet

By Trustee Kraszewski
Motion to place on file the Balance Sheet for the period ending 2/28/22. Sec. Trustee Jaquay. Ayes all.

Old Business

***Dolgeville-Manheim
Public Library***

No update.

Violet Festival Parade

Village officials will participate in the Violet Festival Parade – June 11th.

New Business

***Check Reconciliation
Resolution # 40-2022***

By Trustee Kraszewski
Motion to place on file the check reconciliations as presented. Sec. Trustee Reynolds. Ayes all.

Sewer Savings 3092	*792	2/1/22-2/28/22
General Savings 3035	*482	2/1/22-2/28/22
Water Fund 3050	*490	2/1/22-2/28/22
Trust & Agency 8225	*807	2/1/22-2/28/22
General Fund 8233	*315	2/1/22-2/28/22
Water & Sewer 8349	*320	2/1/22-2/28/22
E.D.R.L.F. 8330	*448	2/1/22-2/28/22
NYS Affordable Housing 8322	*598	2/1/22-2/28/22

AYES: Trustees Galletta, Jaquay, Kraszewski, Reynolds
NAYS: None
ADOPTED – March 21, 2022

***Payroll Certification
Resolution # 41-2022***

The following resolution offered by Trustee Kraszewski sec. Trustee Reynolds. Ayes all.

WHEREAS, Michele Weakley hereby submits for certification the following payroll period of 2/5/22-2/18/22 in the amount of \$ 41,724.71 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Galletta, Jaquay, Kraszewski, Reynolds

NAYS: None

ADOPTED – March 21, 2022

***Payroll Certification
Resolution # 42-2022***

The following resolution offered by Trustee Kraszewski sec. Trustee Reynolds. Ayes all.

WHEREAS, Michele Weakley hereby submits for certification the following payroll period of 2/19/22-3/4/22 in the amount of \$ 30,907.37 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Galletta, Jaquay, Kraszewski, Reynolds

NAYS: None

ADOPTED – March 21, 2022

***NYSDEC Community
Assistance Visit – National
Flood Insurance Program***

Mayor Puznowski will contact Brad Wenskoski – Environmental Program Specialist – Floodplain Management Program Emergency Response Coordinator – Division of Water – DEC to set up a meeting with Town of Manheim, Town of Oppenheim, Village of Dolgeville, Village Engineer, Village Code Enforcement Officer and John Raymond – Herkimer County Emergency Management to discuss mitigation of any existing violations.

Topics to be discussed:

1. General overview and history of the NFIP
2. Discussion on flooding issues in NYS, with a focus on our community.
3. NYS Building Code requirements.
4. Guidance for Local Floodplain Administrators.

***Mohawk Valley
Ambulance Corps, Inc.
Agreement for Critical
Care Services
Resolution # 43-2022***

By Trustee Kraszewski

Motion authorizing Mayor Mary E. Puznowski to sign the Agreement for Critical Care Services with MOVAC as presented

for the period of 1/1/22 - 12/31/22 for the sum of \$ 3,000.00. Sec. Trustee Reynolds. Ayes all.

AYES: Trustees Galletta, Jaquay, Kraszewski, Reynolds

NAYS: None

ADOPTED – March 21, 2022

***Presentation of the
2022-2023 – Tentative
Village Budget***

Proposed Tentative Budget figures:

TAX RATE FOR THE VILLAGE OF DOLGEVILLE 2022-2023

<u>TOWNSHIP</u>	<u>TAXABLE VALUE</u>	<u>EQUAL. RATE</u>	<u>FULL VALUE</u>	<u>SHARE %</u>	<u>SHARE \$</u>	<u>TAX RATE PER 1000</u>	<u>LAST YR</u>
MANHEIM	\$41,423,007	0.6450	\$64,221,716.28	0.933794	\$958,323.76	\$23.135060	\$22.512427
OPPENHEIM	\$2,322,196	0.5100	\$4,553,325.49	0.066206	\$67,945.24	\$29.259047	\$28.573465
			\$68,775,041.77	100%	\$1,026,269.00		

**TO BE RAISED IN TAXES
\$1,026,269.00**

Budget Workshop – April 4th @ 5:15 p.m. – Village Hall.
Public Hearing – April 18th @ 6:00 p.m. – Village Hall.

***Local Law # 2-2022
Salary Raises for the
Mayor, Deputy Mayor
And Board of Trustees
Proposal
Resolution # 44-2022***

LOCAL LAW # 2-2022

Salary Raises for the Mayor, Deputy Mayor and Board of Trustees

Section 1. Pursuant to the authority granted by Article 2, Section 10, of the Municipal Home Rule Law of the State of New York, the salaries of the Mayor, Deputy Mayor and Trustees of the Village of Dolgeville, effective from June 1, 2022, shall be and hereby are established as follows:

- (a) The annual salary of the Mayor from \$ 2,700 to \$ 6,000.
- (b) The annual salary of the Deputy Mayor \$ 3,500.
- (c) The annual salary of each member of the Board of Trustees from \$ 1,500 to \$ 3,000.

Section 2. Any prior local law, rule or resolution inconsistent herewith is hereby repealed.

Section 3. Pursuant to Section 24 of the Municipal Home Rule Law, this local law shall be subject to permissive referendum by petition. The Village Clerk is hereby directed to post and publish a notice setting for the date of the adoption of the local law, which said notice shall contain an abstract of said local law concisely stating the purpose and effect thereof and shall indicate that such local law is subject to a permissive referendum.

Section 4. Pursuant to Section 9-902 of the Village Law, this local law shall not take effect until thirty days after its adoption; nor until approved by the affirmative vote of a majority of the qualified electors of the Village of Dolgeville voting on such proposition for its proposal if within thirty days after its adoption there be filed with the Village Clerk a petition signed and acknowledged by electors of the Village in number equal to at least twenty per centum of such electors in said Village, as shown on the register of electors for the previous general Village election, protesting such local law and requesting that it be submitted to the electors of the Village for their approval or disapproval.

Public Hearing – April 18th @ 6:15 p.m. – Village Hall.

Comp Alliance Award

The Village of Dolgeville qualified for the Comp Alliance Safe Workplace Award for its performance during policy year 2020 and received a check in the amount of \$ 1,357.00.

Attorney

Village Attorney Mark Rose came before the Board on the following:

***Annexation
SEQRA Review***

The Village of Dolgeville Board of Trustees, Mayor and Village Attorney as Lead Agency reviewed/completed SEQRA Part II and III for the annexation parcel on Barker Road.

The Board determined that the proposed action will not result in any significant adverse environmental impacts.

Mayor authorized to sign SEQRA Part II and III.

Future Meetings

Regular Meeting – April 18th @ 6:00 p.m. – Village Hall.

Adjournment

By Trustee Kraszewski

Motion to adjourn regular meeting at 8:30 p.m. Sec. Trustee Jaquay. Ayes all.

_____ Mayor

_____ Village Clerk

