

REGULAR MEETING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
APRIL 17, 2023

PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Craig A. Eggleston
Amanda Jaquay-absent
Amber Kraszewski
Laura Madore

ATTORNEY: Brett Preston

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: David & Sarah Jaquay, Matthew Wright, Marilyn Williams, Donna DeLucco, Philip Green, Chet Szymanski, Neal Winkler, Kerry Foster.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

Appointment
Playground Program
Resolution # 38-2023

The following resolution offered by Trustee Kraszewski sec. Trustee Madore. Ayes all.

Motion to appoint the following people to serve the playground program this year.

Director – Misty Bowen

Asst. Directors – Sarah Countryman
Emily Harlow
Emily Brewer
Hailey Rockwell

Lifeguard – Hailey Rockwell

Sec. Trustee Madore. Ayes all.

AYES: Trustees Eggleston, Kraszewski, Madore

NAYS: None

ABSENT: Trustee Jaquay

ADOPTED – April 17, 2023

Resignation
Resolution # 39-2023

The following resolution offered by Trustee Kraszewski sec. Trustee Madore. Ayes all.

Motion to accept the resignation of Derik Brown as M.E.O. effective April 6, 2023 with regrets. Sec. Trustee Madore. Ayes all.

AYES: Trustees Eggleston, Kraszewski, Madore
 NAYS: None
 ABSENT: Trustee Jaquay
 ADOPTED – April 17, 2023

Approval of Meeting Minutes

By Trustee Kraszewski

Motion to approve and place on file the meeting minutes of 3/20/23, 3/22/23, 4/3/23 with a correction to the Budget Workshop rate increase for the Town of Manheim to \$.87/1000 if we go over tax cap. Sec. Trustee Madore. Ayes all.

Abstract of Audited Vouchers Resolution # -2023

N/A

Village Engineer

Village Engineer Chet Szymanski came before the Board on the following:

Active Projects

DEC Mohawk River Watershed Grants – Round 5

- A coordination meeting with Bergmann and NYSDEC is being held at 3:30 PM on April 26th.

Water Transmission Main Clearing (*no change*)

- Contacted NYSDEC to determine what permits might be needed (if any) to clear trees and create an access road along our water transmission main from Salisbury.
- A response has not yet been received.

Bridge NY (*no change*)

- Applications were submitted for the village-owned portions of the Beaver Brook Culvert and for the Dolge Ave Culvert.
- At our coordination meeting with DOT last week, a representative of DOT stated that we should know the status of these applications within the next 4-6 weeks.

Beaver Brook Floodplain Study / LOMR (*no change*)

- Waiting on the final review of the proposed LOMR by FEMA which should be completed in early 2023.

Project Schedule Milestone Item	Schedule Date
Survey (Round 1)	August 2022
Preliminary Design (50%)	August - December 2022
Survey (Round 2)	October 2022
SEQR Draft Resolution Submission	December 2022
SEQR Resolution Adopted	January 2023
SEQR Coordinated Review and Completion	January - March 2023
Final Design (Including Contract Documents & BOD Report)	December 2022 - July 2023
Permits & Approvals	July - August 2023

Bidding Services	September 2023
SPDES Notice of Intent	September 2023
Construction	October 2023 - May 2025

ACOE East Canada Creek – Erosion and WWTP Protection

- A representative of ACOE visited the Van Buren Street area to review the recent erosion as well as areas upstream of the Route 29 bridge on March 31st. Funding may be available through ACOE to assist in erosion control and shoreline stabilization.
- A follow-up meeting will be scheduled to specifically discuss the threat from East Canada Creek to the WWTP.

Main Street Sewer Replacement Project

- The most recent schedule from our consultant is shown below:
- Additional funding sources are being sought as we work towards a completed design. It appears that WIIA funds cannot be used for the project to co-fund with the STAG money, but SRF funds from NYS can be used (low to 0% interest loans).
- A coordination meeting was held at Village Hall on April 5th at 11:00 AM. Representatives from the Village, Barton and Loguidice (B&L), NYSDOT, and the Herkimer County DOT met to discuss the range of projects along Main Street. Minutes were provided to the Village by B&L.
- I am working with B&L to develop a spreadsheet detailing the financing plan for the project which will incorporate all grants received and proposed along with their deadlines and milestones.

Halloween Flood Event (404 Mitigation Program) DR4472

- All property appraisals have been received and forwarded to DHSES.
- Hazardous material surveys were received by the Village on March 15th.
- A meeting with our DHSES representative occurred on March 22nd at 2:00 PM to discuss the next steps for the project.
- The Village will need to make decisions on cost sharing for the projects and begin to develop buyout letters for property owners.
- Key dates for the project:
 - o the project must be completed by June 17, 2024.
 - o a property must be demolished, removed, and the site restored within 90 days of the acquisition of the property by the Village.

Halloween Flood Event (FEMA)

- The most recent updates from FEMA are below:
 - o PN130882 - Emergency Protective Measures – This project has been completed.
 - o PN130884 - Fink Storm Water Drainage System – The final landowner agreement for construction was received this past month and now the review is with DHSES and FEMA. This project may be obligated soon. Additionally, this project was recently funded through the \$1.7 trillion federal funding package. It also appears that the BIL funding may be used to fund other drainage-related projects in the Village.
 - o PN130885 - North Main Street Sewer, Water Distribution and Storm Drainage Reconstruction – This project is obligated. The work is being incorporated into the larger Main Street

Sewer Reconstruction Project as there is overlap between the two.

- PN130886 - North Main Street Roadway Reconstruction – This project has been obligated.
- PN130890 - Village Wide Debris Removal – This project has been completed.
- PN153162 - Management Costs – Pending for the obligation or withdrawal of all the projects to be sent to the CRC.
- DHSES is requesting that the Village to continue to prepare the back-up paperwork required for PN153162 - Management Costs.

Federal BIL Funding

- A kick-off meeting was held on March 13th with EPA to discuss the STAG funding received for the Main Street Sewer Rehabilitation Project and the Fink Creek Replacement Project.
- We are waiting on the 2023 funding guidelines before completing the environmental review for the projects (the first step in the process of receiving funds through the program).

NYS Parks Grant (*no change*)

- A project meeting was held on March 13th with Saratoga Associates.
- Saratoga will prepare two bid packages from the original project: one for the splash pad and one for the basketball courts. These are project elements that we either have funding in-hand for or can fund with additional community grants. Completing these portions of the overall project will show NYS Parks that we are making progress on the project and increase our chances of receiving a grant/project extension.

Sanitary Sewer Collection System Investigation, Phase II (EPG #105559) (*no change*)

- A final report for this project is nearly complete.

WWTP Concrete Deterioration Repairs (*no change*)

- A couple of small “punchlist” items remain for the contractor to complete this spring once the weather is acceptable.

WTP Spillway Failure Repairs (*no change*)

- I completed and submitted the NYSDEC / ACOE Joint Permit Application for this project on May 19, 2022.
- We have received a permit from the NYSDEC and confirmation that the project falls under the Nationwide Permit from ACOE.
- I will be preparing a bid package for the project this month (scheduled for April 20th and 21st) that can be used to solicit bids from specific contractors. The work is considered to be emergency repair work and will not be subject to the full public bid process.

Village Water Tower and Industrial Park Utilities (*no change*)

- The IDA is funding a Preliminary Engineering Report for the wastewater treatment plant to evaluate and document any impacts that the Industrial Park users may have on the existing facility and what improvements will need to be made to accommodate the Industrial Park users. Continuing to coordinate information along with Amy and Neal.

General

- NY Forward Grant
- Brownfields Opportunity Area Project w/ IDA

DPW Project List

- ACOE Study of the East Canada Creek (*no change*)
- Repair / replacement of 4 major creek culverts throughout Village

- Vehicle acquisition / replacement
- Co-funding sources for Main Street Paving / ADA Compliance Project
- DPW Garage Construction Grants
- Greenway Extension Grants (Main Street to Gehring Tricot)
- Beaver Brook and Thresher Brook Floodplain, FEMA (*no change*)
- 2nd Street Drainage Improvements (*on hold*)

WTP / Water Distribution System Project List

- EPA Lead and Copper Rule Changes (due October 16, 2024)
- Siding Repairs at Rear of WTP
- Grant Funded Study / Hydraulic Model in 2023/2024
- Water Transmission Main Mapping / Grants
- NYSDOH Disinfection Byproducts (*on hold*)

WWTP / Collection System Project List

- Phosphorous Removal Limits Changing, 1.0 (EPG)
- Incorporate Video/Condition Assessment Into GIS / HOCCPP System
- Main Street Sanitary Sewer Project / Financing, EFC

ARPA Project List

- Primary Tank Concrete Repairs (completed)
- WTP Instrumentation (completed)
- MH Inspections (completed)
- WTP Disinfection Byproducts
- WTP and WWTP Preliminary Engineering Reports (WWTP to be completed by IDA)
- Miscellaneous Collection System Repairs

Creeks and Flood Prevention

- East Canada Creek Sediment / Hydraulics; Dam Removal (Weston and Sampson)
- Van Buren Street Ice Jam / Flooding; ACOE Design and Permitting

***Village Engineer
Monthly Report***

By Trustee Kraszewski

Motion to approve and place on file the April 2022 Village Engineer report as submitted. Sec. Trustee Madore. Ayes all.

***SEQR Type I Action
Main Street Sewer
Improvements Project
Resolution # 40-2023***

The following resolution offered by Trustee Kraszewski sec. Trustee Madore. Ayes all.

Motion to approve and sign the SEQR determining that the proposed Village of Dolgeville Main Street Sewer Improvements Project is a Type I action and will not have a significant adverse impact on the environment. Sec. Trustee Madore. Ayes all.

WHEREAS, the Village of Dolgeville (Village) is proposing the Village of Dolgeville Main Street Sewer Improvements Project (Project), located in the Village of Dolgeville, Herkimer County, New York; and

WHEREAS, the Project has been classified as a “Type I Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, the Village of Dolgeville Village Board sent a letter and Part 1 of a Full Environmental Assessment Form (FEAF) to other potentially “Interested Agencies” and “Involved Agencies” (as these terms are defined in the SEQRA Regulations found at 6 NYCRR Part 617.2), indicating the Village’s desire to serve as the “Lead Agency” (as this quoted term is defined in the SEQRA Regulations) and to complete a coordinated review of the Project (in accordance with 6 NYCRR Part 617.6); and

WHEREAS, responses from Interested and Involved Agencies were requested, and each of the potentially Interested and Involved Agencies has agreed to, or raised no objections to, the Village of Dolgeville Village Board serving as Lead Agency for the Project; and

WHEREAS, pursuant to the SEQRA Regulations, the Village of Dolgeville Village Board has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, and (b) examining the FEAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the FEAF, together with other available supporting information, to identify the relevant areas of environmental concern:

NOW, THEREFORE, BE IT

RESOLVED that, the Village of Dolgeville Village Board hereby establishes itself as Lead Agency for the Project; and

BE IT FURTHER RESOLVED, that based upon an examination of the FEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the Village’s knowledge of the area surrounding the Project, the Village of Dolgeville Village Board makes the determination that the Project will not have a significant adverse environmental impact and that the Project will not require the preparation of a Draft Environmental Impact Statement; and

BE IT FURTHER RESOLVED, that as a consequence of such findings and declaration, and in compliance with the requirements of SEQRA/SERP, the Village of Dolgeville Village Board, as Lead Agency, hereby directs the Village of Dolgeville Mayor to sign the FEAF Part 3 – Determination of Significance indicating that a Negative

Declaration has been issued for the Project; this Resolution shall take effect immediately and will be properly noticed.

AYES: Trustees Eggleston, Kraszewski, Madore

NAYS: None

ABSENT: Trustee Jaquay

ADOPTED – April 17, 2023

***Parks Grant
Amendment # 4 to
Contract
Saratoga Associates
Resolution # 41-2023***

The following resolution offered by Trustee Kraszewski sec. Trustee Madore. Ayes all.

Motion to approve Amendment # 4 for services to repackage the drawings and specs for the basketball court, and provide services during bidding (total of \$ 4,500 requested for Task # 6). Sec. Trustee Madore. Ayes all.

AYES: Trustees Eggleston, Kraszewski, Madore

NAYS: None

ABSENT: Trustee Jaquay

ADOPTED – April 17, 2023

Public Comment

Kerry Foster – ATV's

Kerry Foster came before the Board on the following:

Kerry is meeting with the Salisbury Ridgerunner's on Thursday and is coming before the Board to see if there is the possibility to open back up the snowmobile/greenway trail to side-by-sides and ATV's? The liability insurance would run through the Ridgerunner's. The trail would be maintained by volunteers.

Trustee Kraszewski – would you post specifics due to trail being used by pedestrians. We would prefer an area where people could safely walk. The trail is used by the school too.

Kerry – yes, the speed limit would be 25 m.p.h. – per NYS Off-road vehicle association. A trail permit will be required to use the trail system.

Trustee Madore – is this for all year? I have concerns on them going down the streets, they don't stop for stop signs. Kerry – yes

Mayor Puznowski – concerned about mud on the streets. Can you get some more information for us? So, the Salisbury Ridgerunner’s is in support of this group?

I would be more comfortable with a maintenance agreement and the particulars of how you would be maintaining the trail before we agree. We will take more time to discuss your request.

Kerry – we are talking with landowners outside of town. The main goal is to keep the vehicles off the roads and streets in town. There will be no trail behind the firehouse to the village park area. We are trying to get a four-wheeler club. We will only have one trail going through town (greenway/snowmobile trail). Riders would not be able to get to Arthurs’s with the proposed trail system. In town people currently have access to get to trail (snowmobile) on West State Street. These vehicles cannot be registered for road use but are required to have insurance. Policing of the trails would go through D.E.C. and if someone sees something to report it to the club. The club would maintain mud pits/water. The village has put crusher run in the wet spots. We are talking with the Ridgerunner’s and will be contacting Perry Siver in conjunction with his group to create a year-round trail with the snowmobile system. Kerry is waiting for answers from NYSORVA. We will take before and after pictures of the greenway trail. We could take the maintenance of the trail off from the village.

What is the current maintenance agreement during the winter season? We could follow that agreement.

Trustee Eggleston – The current system is accessible for snowmobiles but is not accessible for four-wheelers. I would hope the trail system would include education. Is there a permit required for the trail?

Department Heads

WWTF

WWTF Monthly Report

By Trustee Madore

Motion to approve and place on file the 3/16/23-4/12/23 WWTF report as submitted. Sec. Trustee Kraszewski. Ayes all.

Water Plant

Water Plant Operator Neal Winkler came before the Board on the following:

NYSDOH 10/19/21 Inspection Report

The main items included cross connection control program to protect water quality throughout the system and a Grade IIA certified assistant operator.

Solution: do an inventory of what’s out there with an inspector and file it with the V.O.D.

Asst. Operator – Neal is requesting a personnel meeting and department head meeting to discuss this years’ issues.

Generator Quote

The village received three quotes: Midstate, Briggs and Adirondack.

***Generator Purchase
Resolution # 42-2023***

The following resolution offered by Trustee Madore sec. Trustee Eggleston. Ayes all.

Motion to purchase a Briggs generator from Midstate Utilities Tech in the amount of \$ 7,609.00 as quoted. Sec. Trustee Eggleston. Ayes all.

AYES: Trustees Eggleston, Kraszewski, Madore

NAYS: None

ABSENT: Trustee Jaquay

ADOPTED – April 17, 2023

Quotes for Siding

No updates.

Water Monthly Report

By Trustee Madore

Motion to approve and place on file the 4/17/23 water report as submitted. Sec. Trustee Kraszewski. Ayes all.

Police Department

Chief of Police Matthew Wright came before the Board on the following:

Radio Issues

We are coordinating with village engineer and Director of 911 Center for radio issues. Working on solutions for radio coverage in school and inside buildings within the Village.

Village/School are looking at 3 repeaters (cars), 3 new radios (cars) and 12 portables through a grant program. The school will discuss installing a P25 compliant antenna.

DARE Program

Starting the DARE program for 5th graders at DCS. School will purchase all training materials.

COPS Grant

Continuing to work on COPS grant.

Tractor Trailer Complaints

Attorney will review village law regarding parking of tractor trailers on village streets.

Body Camera’s Quote

Received quote for new body camera’s from Axon plus charging stations. Village will use the awarded \$4,000.00 body camera grant. Chief will fill out a P.O. for this purchase.

Police Outside Village

Trustee Eggleston – Do we currently have a standing order for calls outside the village? Complaints for outside the village to Salisbury and Route 167.

Chief - They are not supposed to respond unless they are requested. They do business checks @ night and go out to the water plant/fire hydrant in Salisbury.

There is a county wide agreement to assist outside the village until the authorized authority arrives.

Trustee Kraszewski – Are officers allowed to leave the village for lunch.

Chief – There will be no leaving the village for lunch.

Police Monthly Report

By Trustee Madore

Motion to approve and place on file the April 2023 Police report as submitted. Sec. Trustee Kraszewski. Ayes all.

Code Enforcement

Code Enforcement Officer Philip Green came before the Board on the following:

19/21 Park Avenue

Codes will send a letter to both properties regarding dangerous tree(s).

Grace Mill

Collapsing building (old maintenance building area) falling into the creek.

Check the timeline for the properties for remediation/restoration/demolition. Check for a demo permit. Concerns for the dam – needs repair, potential issues for flooding.

***Code Enforcement
Monthly Report***

By Trustee Madore

Motion to approve and place on file the Code Enforcement report 3/20/23 – 4/17/23 as submitted. Sec. Trustee Eggleston. Ayes all.

D.P.W.

D.P.W. Superintendent David Jaquay came before the Board on the following:

Ransom Street – Beavers

Village is checking Ransom Street regarding the beaver issues. We have an employee who is a trapper. Suggesting a second grate above the original grate/pipe.

Sweeper Rental

Checked pricing to rent a sweeper - \$ 8,000/Mo. Can the D.O.T. sweep main street. The cost is not in the budget. Can CHIPS be used to fund it?

Street Paving

Working on service lines on Van Buren Street before we do paving. We will do a full pass on Van Buren and Spofford Square -South = 1.7 miles.

Would it be beneficial to use the good stuff for paving? We would get less paving done. You have 10 miles of road in the village, Chips money needs to last 10 years, so we have been doing one mile per year.

D.P.W. Monthly Report

By Trustee Madore

Motion to approve and place on file the April 2023 D.P.W. report as submitted. Sec. Trustee Kraszewski. Ayes all.

Planning Board

N/A

Treasurer

N/A

New Business

***Payroll Certification
Resolution # 42A-2023***

The following resolution offered by Trustee Kraszewski sec. Trustee Madore. Ayes all.

WHEREAS, Michele Weakley hereby submits for certification the following payroll period of 3/4/23-3/17/23 in the amount of \$ 35,905.27 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Eggleston, Kraszewski, Madore

NAYS: None

ABSENT: Trustee Jaquay

ADOPTED – April 17, 2023

***Monthly Meetings
Resolution # 43-2023***

By Trustee Kraszewski

Motion to approve paying vouchers only on the first Monday of the month and third Monday (regular meeting) to pay vouchers. Sec. Trustee Madore. Ayes all.

AYES: Trustees Eggleston, Kraszewski, Madore

NAYS: None

ABSENT: Trustee Jaquay

ADOPTED – April 17, 2023

***Health Insurance Buyout
Resolution # 44-2023***

The following resolution offered by Trustee Madore sec. Trustee Kraszewski. Ayes all.

Motion to approve the health insurance buyout request from Tammy L. Chmielewski due to the village not having enough eligible employees to continue health insurance for her. Sec. Trustee Kraszewski. Ayes all.

AYES: Trustees Eggleston, Kraszewski, Madore
NAYS: None
ABSENT: Trustee Jaquay
ADOPTED – April 17, 2023

Attorney

Village Attorney Brett Preston came before the Board on the following:

Local Law – Zoom Meetings

Village Attorney will draft a local law to hold Zoom meetings.

AT & T Update

No updates.

Future Meetings

Regular Meeting – May 15, 2023 @ 6:00 p.m. – Village Hall.

Adjournment

By Trustee Madore

Motion to adjourn regular meeting at 8:10 p.m. Sec.
Trustee Kraszewski. Ayes all.

_____ Mayor

_____ Village Clerk