

REGULAR MEETING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
NOVEMBER 21, 2022

PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Joshua Galletta-absent
Amanda Jaquay-6:05 p.m.
Amber Kraszewski
Laura Madore

ATTORNEY: Mark R. Rose-7:07 p.m.

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Donna DeLucco, Dorothy & Frederick Caulfield, Robert Taylor, Jonathan Fredericks, Gary Webb, Sarah Jaquay, David Jaquay, Chet Szymanski, Philip Green.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

Appointment
School Crossing Guard
Resolution # 150-2022

The following resolution offered by Trustee Kraszewski sec. Trustee Madore. Ayes all.

Motion to appoint Katherine Hopson school crossing guard @ \$ 15.00/hr. effective November 21, 2022. Sec. Trustee Madore. Ayes all.

AYES: Kraszewski, Madore, Mayor Puznowski

NAYS: None

ABSENT: Trustee Galletta

ADOPTED – November 21, 2022

Appointment Alternate
School Crossing Guard
Resolution # 151-2022

The following resolution offered by Trustee Kraszewski sec. Trustee Madore. Ayes all.

Motion to appoint Chad Hopson alternate school crossing guard @ \$ 15.00/hr. effective November 21, 2022. Sec. Trustee Madore. Ayes all.

AYES: Kraszewski, Madore, Mayor Puznowski

NAYS: None

ABSENT: Trustee Galletta

ADOPTED – November 21, 2022

**Resignation Police
Resolution # 152-2022**

The following resolution offered by Trustee Kraszewski sec. Trustee Madore. Ayes all.

Motion to accept the resignation of Jordan Madia – Full Time Patrolman effective 11/28/22. Sec. Trustee Madore. Ayes all.

AYES: Kraszewski, Madore, Mayor Puznowski

NAYS: None

ABSENT: Trustee Galletta

ADOPTED – November 21, 2022

**Resignation ZBA
Resolution # 153-2022**

The following resolution offered by Trustee Kraszewski sec. Trustee Madore. Ayes all.

Motion to accept the resignation of Kathleen Ellis and Justin Kraszewski from the ZBA effective November 21, 2022. Sec. Trustee Madore. Ayes all.

AYES: Kraszewski, Madore, Mayor Puznowski

NAYS: None

ABSENT: Trustee Galletta

ADOPTED – November 21, 2022

**Approval of
Meeting Minutes**

By Trustee Madore

Motion to approve and place on file the meeting minutes of Sept. 26, Oct. 3, 11, 17, 26 and Nov. 16, 2022. Sec. Trustee Kraszewski. Ayes all.

**Abstract of
Audited Vouchers
Resolution # 154-2022**

The following resolution offered by Trustee Madore sec. Trustee Kraszewski. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers from the following funds for the amount specified:

GENERAL	\$ 148,477.44
SEWER FUND	\$ 143,716.16
WATER FUND	\$ 17,626.54
TRUST & AGENCY FUND	\$ 1,325.57

AYES: Trustees Kraszewski, Madore, Mayor Puznowski

NAYS: None

ABSENT: Trustee Galletta

ADOPTED – November 21, 2022

Village Engineer

Village Engineer Chet Szymanski came before the Board on the following:

***B & L Proposal North
Main Street Hazardous
Material Testing and
Demolition Services
Award
Resolution # 155-2022***

The following resolution offered by Trustee Kraszewski sec. Trustee Madore. Ayes all.

Motion authorizing Mayor Mary E. Puznowski sign the agreement for Services Pre-Demolition Asbestos Investigation, Construction and Bidding Assistance and Monitoring for 20 properties in the Village of Dolgeville, NY with Barton & Loguidice as presented. Sec. Trustee Madore. Ayes all.

AYES: Trustees Jaquay, Kraszewski, Madore

NAYS: None

ABSENT: Trustee Galletta

ADOPTED – November 21, 2022

***Appraisal Services
North Main Street
404 Mitigation Program
HMGP - DR4472-006
Resolution # 156-2022***

The following resolution offered by Trustee Madore sec. Trustee Kraszewski. Ayes all.

Motion to award Appraisal Services for the North Main Street 404 Mitigation Program, HMGP – DR4472-006 to Joseph Stachow Jr. – Central NY Appraisal Service Inc. in the amount of the \$ 6,200.00. Sec. Trustee Kraszewski. Ayes all.

AYES: Trustees Jaquay, Kraszewski, Madore

NAYS: None

ABSENT: Trustee Galletta

ADOPTED – November 21, 2022

***Bridge NY 2022
Letters of Interest
Resolution # 157-2022***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

Motion to send out Expression of Interest letters for the Bridge NY 2022 approved NYSDOT Region 2 LDSA consultants. Sec. Trustee Kraszewski. Ayes all.

AYES: Trustees Jaquay, Kraszewski, Madore

NAYS: None
ABSENT: Trustee Galletta
ADOPTED – November 21, 2022

***NYS Parks Grant
Out to Bid
Resolution # 158-2022***

The following resolution offered by Trustee Kraszewski sec. Trustee Jaquay. Ayes all.

Motion to put out to bid NYS Parks grant for construction pending historic preservation approval. Sec. Trustee Jaquay. Ayes all.

AYES: Trustees Jaquay, Kraszewski, Madore
NAYS: None
ABSENT: Trustee Galletta
ADOPTED – November 21, 2022

Active Projects

Planning Board – Caulfield Development SEQR

- **The Village Board should complete the SEQR process at this Board meeting.**
- **Board will wait for responses after 30 comment period.**

Beaver Brook Floodplain Study / LOMR

- Waiting on the final review of the proposed LOMR by FEMA.
- The estimated project timeline prepared by FEMA’s consultant is shown below for the record.

Estimated Project Timeline:



Main Street Sewer Replacement Project

- Design work is continuing throughout the winter with bid documents anticipated in early 2023.
- Needs to be coordinated with the FEMA Projects (Fink Creek) and NYSDOT Projects (Beaver Brook) as we continue to move forward. We have a meeting set with NYSDOT on 12/1/2022.

Congressionally Directed Funding Applications (no change)

- Awaiting news regarding the award of these projects.

Halloween Flood Event (404 Mitigation Program) DR4472

- **A single bid was received on 11/16 for the appraisal services needed for the project and should be awarded at this Board meeting.**
- **We have a proposal for the hazardous material survey ready for Board approval. (B&L)**
- Key dates for the project:
 - o the project must be completed by June 17, 2024.
 - o a property must be demolished, removed, and the site restored within 90 days of the acquisition of the property by the Village.

EPA Lead and Copper Rule Changes (no change)

- The Village will need to provide an inventory to all service lines to the local DOH by October 16, 2024.
- The Village submitted a grant application for assistance with completing the LSL Inventory on August 31, 2022.

Halloween Flood Event (FEMA)

- The most recent updates from FEMA are below:
 - o PN130882 - Emergency Protective Measures – This project has been completed.
 - o PN130884 - Fink Storm Water Drainage System – Landowner agreements for construction continue to be the final item remaining before this project can be obligated.
 - o PN130885 - North Main Street Sewer, Water Distribution and Storm Drainage Reconstruction – We are still working on the active RFI with DHSES and FEMA for this project. Once obligated, this project will be incorporated into the existing Main Street Sewer Replacement Contract.
 - o PN130886 - North Main Street Roadway Reconstruction – This project has been obligated.
 - o PN130890 - Village Wide Debris Removal – This project has been completed.
 - o PN153162 - Management Costs – Pending for the obligation or withdrawal of all the projects to be sent to the CRC.
- DHSES is requesting that the Village to continue to prepare the back-up paperwork required for PN153162 - Management Costs.

NYS Parks Grant

- Final design of this project was submitted to NYS Parks for their approval.

NY Forward Grant

- The application to this program was submitted on September 23, 2022. With short notice, the Village team and Saratoga Associates prepared a presentation which was given on October 24, 2022 at Herkimer County Community College to the Regional Economic Development Council and staff from the Department of State.
- Awards are anticipated before the end of the year.

Sanitary Sewer Collection System Investigation, Phase I

- Working with Michele and Amy over the past month to develop the reimbursement request for this project.

Sanitary Sewer Collection System Investigation, Phase II (EPG #105559) (no change)

- Report preparation by the Consultant Team (B&L) is continuing for this project.

WWTP Concrete Deterioration Repairs

- Replacement of the stairs has been completed along with repair / restoration of the eastern primary tank wall.
- A change order for additional work in restoring a portion of the western primary tank wall was approved at a special meeting on 11/16. Work included in this change order is already being prepared and should be completed within the next two weeks.

WTP Spillway Failure Repairs

- I completed and submitted the NYSDEC / ACOE Joint Permit Application for this project on May 19, 2022.
- We have received a permit from the NYSDEC and confirmation that the project falls under the Nationwide Permit from ACOE.
- This project should be bid in late winter for construction in Spring 2023.

Village Water Tower and Industrial Park Utilities

- Amy, Neal, and I have continued to coordinate information related to water and sewer systems with the IDA's Consultant Team throughout the past month.

ACOE Study of the East Canada Creek

- Attended a meeting with ACOE and NYSDOT to discuss the status of the East Canada Creek study.
- Currently collecting information related to the recent ice jam for ACOE.

DPW Project List

- Repair / replacement of 4 major creek culverts throughout Village
- Vehicle acquisition / replacement
- Co-funding sources for Main Street Paving / ADA Compliance Project
- DPW Garage Construction Grants
- Greenway Extension Grants (Main Street to Gehring Tricot)
- Beaver Brook and Thresher Brook Floodplain, FEMA
- Army Corps of Engineers, East Canada Creek (*no change*)
- 2nd Street Drainage Improvements (*on hold*)
- DEC Mohawk River Watershed Grants – Round 5 (On hold pending 404 Program @ North Main Street)

WTP / Water Distribution System Project List

- Siding Repairs at Rear of WTP
- Grant Funded Study / Hydraulic Model in 2022/2023
- Water Operator's License
- Water Transmission Main Mapping / Grants
- GIGP Water Meter Resubmittal (w/ B&L)
- NYSDOH Disinfection Byproducts (*on hold*)

WWTP / Collection System Project List

- Phosphorous Removal Limits Changing, 1.0 (EPG)
- Incorporate 2019 Video/Condition Assessment Into GIS / HOCCPP System
- Main Street Sanitary Sewer Project / Financing, EFC

Future ARPA Project List

- Primary Tank Concrete Repairs

- WTP Disinfection Byproducts
- WTP and WWTP Preliminary Engineering Reports
- Collection System Repairs

Creeks and Flood Prevention

- East Canada Creek Sediment / Hydraulics; Dam Removal (Weston and Sampson)
- Van Buren Street Ice Jam / Flooding; ACOE Design and Permitting

***Village Engineer
Monthly Report***

By Trustee Madore

Motion to approve and place on file the November 2022 Village Engineer report as submitted. Sec. Trustee Kraszewski. Ayes all.

Public Comment

***Gary Webb – Ransom
St. Update***

Pipe repair and drainage on Ransom Street will be included in the Bridge NY application due by January 20, 2023.

Dolge Avenue Flooding

Jonathan Fredericks and Robert Taylor – Dolge Avenue residents came before the Board on the following:

Jonathan is looking to alleviate/remedy the flooding issues on Dolge Avenue that affects his property and surrounding properties after significant rain/snow and ice events. The area includes village property (an old paper street). Jonathan is willing to do a cost sharing with the village for this project. It's suggested to divert the ice to the flood pan area and avoid flooding.

The ACOE is working on an ice jam study and we can't do anything until they complete the study.

There was a study done on the creek years ago and nothing was approved. Are there any other options? Where is the funding coming from? What is the villages plan to keep everyone safe? The Village of Dolgeville will get people out of the way and to a safe area.

The Village will continue to update and touch base with residents. It was suggested to contact our local political leaders – Robert Smullen for example. Residents could start an adhoc committee to address concerns.

Department Heads

WWTF

WWTF Monthly Report

By Trustee Kraszewski

Motion to approve and place on file the October 13, 2022 – November 17, 2022 WWTF report as submitted. Sec. Trustee Jaquay. Ayes all.

Water Plant

Water Monthly Report

By Trustee Kraszewski

Motion to approve and place on file the November 21, 2022 water report as submitted. Sec. Trustee Jaquay. Ayes all.

Code Enforcement

Code Enforcement Officer Philip Green came before the Board on the following:

Code Enforcement Monthly Report

By Trustee Kraszewski

Motion to approve and place on file the 10/17/22 – 11/20/22 Code Enforcement report as submitted. Sec. Trustee Madore. Ayes all.

D.P.W.

D.P.W. Superintendent David Jaquay came before the Board on the following:

Off hours – call in

Superintendent Jaquay will get up and check the streets pending the forecast.

D.P.W. Monthly Report

By Trustee Madore

Motion to approve and place on file the November 2022 D.P.W. report as submitted. Sec. Trustee Kraszewski. Ayes all.

Police Department

Police Monthly Report

By Trustee Madore

Motion to approve and place on file the November 2022 Police report as submitted. Sec. Trustee Kraszewski. Ayes all.

Civil Service Canvass Police Chief – Type A

Village Board canvassed Certification of Eligibles for Police Chief, Type A as presented by Herkimer County Personnel dated October 7, 2022.

Communications

Holiday Decoration Donation

Village presented a check in the amount of \$ 3,850.00 toward the holiday pole decorations.

The Authority Proposed 2023 Budget

Place on file.

New Business

Check Reconciliation Resolution # 159-2022

By Trustee Jaquay

Motion to place on file the check reconciliations as presented. Sec. Trustee Kraszewski. Ayes all.

Water Fund 3050	*490	10/01/22-10/31/22
General Fund 8233	*315	10/01/22-10/31/22
E.D.R.L.F. 8330	*448	09/01/22-10/02/22
NYS Affordable Housing 8322	*598	09/01/22-10/02/22
Prime Money Mkt. Public Fund 3842		10/28/22-10/31/22

AYES: Trustees Jaquay, Kraszewski, Madore

NAYS: None

ABSENT: Trustee Galletta

ADOPTED – November 21, 2022

***Payroll Certification
Resolution # 160-2022***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

WHEREAS, Michele Weakley hereby submits for certification the following payroll period of 9/17/22-9/30/22 in the amount of \$ 30,349.77 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Jaquay, Kraszewski, Madore

NAYS: None

ABSENT: Trustee Galletta

ADOPTED – November 21, 2022

***Payroll Certification
Resolution # 161-2022***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

WHEREAS, Michele Weakley hereby submits for certification the following payroll period 10/1/22-10/14/22 of in the amount of \$ 35,036.36 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Jaquay, Kraszewski, Madore

NAYS: None

ABSENT: Trustee Galletta

ADOPTED – November 21, 2022

***Payroll Certification
Resolution #162 -2022***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

WHEREAS, Michele Weakley hereby submits for certification the following payroll period of 10/15/22-10/28/22 in

the amount of \$ 29,231.07 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Jaquay, Kraszewski, Madore

NAYS: None

ABSENT: Trustee Galletta

ADOPTED – November 21, 2022

Fulton County 2022-2023

Unpaid Taxes

Resolution # 163-2022

The following resolution offered by Trustee Madore and sec. by Trustee Jaquay. Ayes all.

WHEREAS, members of the Village Board of Trustees of the Village of Dolgeville, New York, have compared the forgoing statement of unpaid taxes for the year 2022-2023, and find the same to be true and correct.

WHEREAS, the amount of \$ 11,957.04 be re-levied to Fulton County as submitted, and

THEREFORE, further be it resolved that the report of Tammy L. Chmielewski, Collector for the Village of Dolgeville, New York, for the year 2022-2023, be approved and the unpaid list be turned over to the County Treasurer for collection

AYES: Trustees Jaquay, Kraszewski, Madore

NAYS: None

ABSENT: Trustee Galletta

ADOPTED – November 21, 2022

Herkimer County 2022-2023

Unpaid Taxes

Resolution # 164-2022

The following resolution offered by Trustee Madore and sec. by Trustee Kraszewski. Ayes all.

WHEREAS, members of the Village Board of Trustees of the Village of Dolgeville, New York, have compared the forgoing statement of unpaid taxes for the year 2022-2023, and find the same to be true and correct.

WHEREAS, the amount of \$ 62,207.97 be re-levied to Fulton County as submitted, and

THEREFORE, further be it resolved that the report of Tammy L. Chmielewski, Collector for the Village of Dolgeville, New York, for the year 2022-2023, be approved and the unpaid list be turned over to the County Treasurer for collection

AYES: Trustees Jaquay, Kraszewski, Madore
NAYS: None
ABSENT: Trustee Galletta
ADOPTED – November 21, 2022

***NYMIR Inspection/
Recommendations***

Report dated November 3, 2022 noted 16 items for consideration. Amy is working on # 1 and the Village Clerk will follow up with department heads on the remaining items.

Attorney

Village Attorney Mark Rose came before the Board on the following:

***Land Purchase – Snell St.
And E. Spofford Update***

No action until further notice.

DCS Land Purchase

Deed signed. Village Clerk requested final paperwork for the files.

Caulfield SEQR

The village needs all the information back from DEC, DOH and County Planning before we can act on the SEQR.

Sewer Use Law

Discussion regarding the current Sewer Use Law – Resolution # 145-2022 dated October 26, 2022. Discussions with NYCOM states we cannot work on any private property. The Village will place the current resolution and rescinding it on hold for further discussion.

Future Meetings

Regular Meeting – December 19th @ 6:00 p.m. – Village Hall.

Adjournment

By Trustee Madore

Motion to adjourn regular meeting at 8:30 p.m. Sec.
Trustee Kraszewski. Ayes all.

Mayor

Village Clerk