

REGULAR MEETING – PUBLIC HEARING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
JULY 17, 2023

PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Craig A. Eggleston
Amanda Jaquay
Amber Kraszewski
Laura Madore

ATTORNEY: Brett Preston – 6:14 p.m.

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Christopher Gushue, Joshua Gushue, Richard & Vicki Metz, Jonathan Haughton, David Stallman, Kim Stallman, Cari Gehring, Brenda Gehring, Darren Longway, Kerry Foster, Mark Semo, David & Sarah Jaquay, Amy Mowers, Philip Green, Chet Szymanski, Matt M. Richard.

Mayor Mary E. Puznowski at Village Hall called this Public Hearing/Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

***The Village of Dolgeville
Brownfield Opportunity
Area Nomination Study
Public Hearing***

Public Hearing opened at 6:00 p.m. Mayor Puznowski read the Legal Notice published in the Times Telegram July 13, 2023.

Close Public Hearing

By Trustee Jaquay

Motion to close public hearing at 6:01 p.m. sec. Trustee Kraszewski. Ayes all.

***Resolution to Adopt
The Village of Dolgeville
Brownfield Opportunity
Area Nomination Study
Resolution # 95-2023***

The following resolution offered by Trustee Kraszewski sec. Trustee Jaquay. Ayes all.

WHEREAS, the Village of Dolgeville, with the assistance of the Herkimer County Industrial Development Agency, secured a grant from the New York State Department of State to develop a Brownfield Opportunity Area (BOA) Nomination Study focused on revitalizing the Village's downtown center, including the development of a community-based vision, the identification of strategic sites for catalytic redevelopment, and the creation of a master plan illustrating proposed public and private improvements; and

WHEREAS, the BOA Nomination Study planning process, under the direction of the Dolgeville BOA Steering Committee with assistance from Bergmann Associates has resulted in the Draft Dolgeville BOA Nomination Study; and

WHEREAS, a public open house was held for the review of such Draft BOA Nomination Study on the 7th day of February 2023 at 6PM in the Community Room of the Basset Health Center located at 36 Slawson Street, Dolgeville, New York at which the BOA Steering Committee and consultant team received comments from the public on the Draft BOA Nomination; and

WHEREAS, the Draft Nomination Study was revised to reflect public comments and serve as a roadmap for creating a safe, environmentally sound, and sustainable downtown for all who live and work in the Village; and

WHEREAS, the Village Board held a public hearing for the adoption of the revised Dolgeville BOA Nomination Study this day at the Village Hall of the Village of Dolgeville at 6:00 PM, hearing all public comment in favor and/or in opposition to the proposed BOA Nomination Study; and

WHEREAS, the Village Board of Dolgeville has determined that it is in the best interest of the Village to adopt the BOA Nomination Study recognizing that it not only identifies a unified community vision, an area-wide plan to guide future development, and priority projects recommendations to achieve the community vision, but also provides a detailed action-oriented framework for the achievement of such vision and plan; and

WHEREAS, the Village Board intends to seek official designation of the Village of Dolgeville BOA by the New York State Secretary of State and Department of State;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Dolgeville hereby adopts the Village of Dolgeville BOA Nomination Study and seeks official designation of the BOA from the New York State Department of State.

This resolution shall take effect immediately.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – July 17, 2023

***Brownfield Opportunity
Area Nomination Study
SEQRA***

***Notice of Determination
Non-Significance
Negative Declaration
Resolution # 96-2023***

The following resolution offered by Trustee Jaquay sec. Trustee Eggleston. Ayes all.

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (SEQR – State Environmental Quality Review) of the Environmental Conservation Law

Lead Agency: Dolgeville Village Board
41 North Main Street
Dolgeville, NY 13329

Per the provision of SEQR, the Lead Agency has reviewed the following action as it relates to the environment:

Action Title: Village of Dolgeville Brownfield Opportunity Area Nomination Study

Location: Village of Dolgeville, NY

Description: The action involves the adoption of the Village of Dolgeville Brownfield Opportunity Area Nomination Document. The Nomination Document was developed in accordance with the Work Plan established and set forth by the New York State Department of State. The BOA Plan will guide redevelopment efforts within the approximately 91-acre study area. The plan identifies recommended projects and strategies to increase redevelopment opportunities aligned with the historic character of the Village, diversify local businesses and community services, establish the Village as a recreational destination, increase public access to East Canada Creek, strengthen greenway and multi-modal connections, enhance climate and flood resilience, and enhance the public realm.

As a Result of this Environmental Review: The Lead Agency has determined that the undertaking of this action will not have a significant adverse impact or effect on the quality of the environment. No further environmental review will be conducted prior to the implementation of the action and a Draft Environmental Impact Statement will not be prepared.

Reasons Supporting this Determination: Potential environmental impacts associated with the action were identified in the Full Environmental Assessment Form (FEAF) to assess potential environmental impacts compared to the criteria for

determining significance identified in 6 NYCRR Section 617.7(c)(1) and in accordance with Section 617.7(c)(2)(3).

The action recommends general land use changes within the study area as a means of advancing redevelopment on targeted strategic sites while also addressing overall initiatives that will further revitalization of the area. The Plan recommends development projects, capital improvements and a general phasing plan for redevelopment in the area, but no construction or environmental disturbance will directly result from the implementation of this action. The potential impacts from this action are not significant. Please refer to the FEAF Supplemental Information document for details.

The following offers justification for the issuance of a “Negative Declaration of Significant Adverse Environmental Impact” pursuant to section 617.7 of SEQRA.

- The action will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels; a substantial increase in potential for erosion, flooding, leaching or drainage problems;
- The action will not result in the removal or destruction of the land surface at the proposed site;
- The action will not result in the removal or destruction of large quantities of vegetation or fauna; substantial interference with the movement of any resident or migratory fish or wildlife species; impacts on a significant habitat area; substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species; or other significant adverse impacts to natural resources;
- The action is aligned with the Village’s current plans, including the development of a Village of Dolgeville Comprehensive Plan;
- The action will not result in the impairment of the character or quality of important historical, archeological, architectural, or aesthetic resources or of existing community or neighborhood character in the Village;
- The action will not result in a change in the use of either the quantity or type of energy;
- The action will not result in the creation of a hazard to human health;
- The action will not result in a substantial change in the use, or intensity of use of land including agricultural, open

space or recreational resources, or in its capacity to support existing uses;

- The action will not result in the encouraging or attracting of a large number of people to the project site for more than a few days;
- The action will not result in the creation of a material demand for other actions that would result in one of the above consequences;
- The action will not result in substantial changes in two or more elements of the environment, no one of which has a significant impact on the environment, but when considered together result in a substantial adverse impact on the environment.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore
NAYS: None
ADOPTED – July 17, 2023

***Appointment - MEO
Resolution # 97-2023***

The following resolution offered by Trustee Jaquay sec. Trustee Madore. Ayes all.

Motion to hire Ryan Comstock as a D.P.W. - MEO effective 7/17/23 @ \$ 20.22/Hr. Sec. Trustee Madore. Ayes all.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore
NAYS: None
ADOPTED – July 17, 2023

***Approval of
Meeting Minutes***

By Trustee Kraszewski

Motion to approve and place on file the meeting minutes of June 20, 2023 & July 5, 2023. Sec. Trustee Jaquay. Ayes all.

***Abstract of
Audited Vouchers
Resolution # 98-2023***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers from the following funds for the amount specified:

GENERAL	\$ 30,658.56
SEWER FUND	\$ 2,318.87
WATER FUND	\$ 9,683.04
TRUST & AGENCY FUND	\$.00

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore
NAYS: None
ADOPTED – July 17, 2023

*Submission of a NYS
Water Infrastructure
Improvement Act
(WIIA) Grant Application
For Dolgeville Main Street
Sewer Improvements
Resolution # 99-2023*

The following resolution offered by Trustee Jaquay sec.
Trustee Kraszewski. Ayes all.

**RESOLUTION OF THE VILLAGE BOARD OF THE
VILLAGE OF DOLGEVILLE
AUTHORIZING SUBMISSION OF A NEW YORK STATE
WATER INFRASTRUCTURE IMPROVEMENT ACT
(WIIA) GRANT APPLICATION FOR THE VILLAGE OF
DOLGEVILLE MAIN STREET SEWER IMPROVEMENTS**

WHEREAS, the Village Board of the Village of Dolgeville duly caused to be prepared a Preliminary Engineering Report (PER) recommending improvements to the Village sanitary sewer collection system, water main distribution system, and storm sewer system; and

WHEREAS, the proposed improvements include repair of the sanitary sewer system including pipe replacement, cured-in-place-pipe (CIPP) lining, and open cut repairs, replacement of potable water main and storm sewer main piping within the Village, and disconnection of the existing underdrain system from the sanitary sewer collection system and reconnection to the storm sewer system; and

WHEREAS, the opinion of probable project costs of these improvements is around \$12,000,000; and

WHEREAS, the Village Board now desires to pursue grant funding for the project under the New York State Water Infrastructure Improvement Act (WIIA) program.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Dolgeville, Herkimer County, New York, authorizes the submission of a New York State Water Infrastructure Improvement Act (WIIA) grant application; and

BE IT FURTHER RESOLVED, that the Village Mayor is hereby authorized to submit an application on behalf of the Village for grant funding under the New York State Water Infrastructure Improvement Act (WIIA) Program, and to execute

any agreements, instruments or other documents in connection with the Village's acceptance of any such grants and/or the funding thereof; and

BE IT FURTHER RESOLVED, that the Village Mayor may authorize any required local match required with respect to financing or grants awarded to the Village for the Project through the use of cash and/or in-kind services; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – July 17, 2023

***Bond Resolution Subject
To Permissive Referendum
Resolution # 100-2023***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

A RESOLUTION AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE ISSUANCE OF AN ADDITIONAL \$8,700,000 BONDS OF THE VILLAGE OF DOLGEVILLE, HERKIMER AND FULTON COUNTIES, NEW YORK, TO PAY PART OF THE COST OF THE reconstruction of and construction of the sewer system under main street, in and for said VILLAGE.

WHEREAS, the Board of Trustees of the Village of Dolgeville, Herkimer and Fulton Counties, New York, on February 22, 2022, duly adopted a bond resolution authorizing the issuance of \$3,300,000 bonds of said Village to pay the cost of the reconstruction of and construction of a new sewer system running under Main Street in replacement of the current sewer system and lateral connections, site improvements and incidental improvements and expenses in connection therewith, in and for said Village of Dolgeville, Herkimer and Fulton Counties, New York; and

WHEREAS, said capital project, as modified thereafter, has been determined to be a Type I Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which it has been determined will not have any significant adverse impact on the environment; and

WHEREAS, it has now been determined that the maximum estimated cost of such specific object or purpose, as modified, is \$12,000,000, an increase of \$8,700,000 over that previously authorized; and

WHEREAS, it is now desired to authorize the issuance of an additional \$8,700,000 bonds of said Village for such specific object or purpose to pay a portion of the cost thereof, as well as additional sewer improvements and water improvements; NOW, THEREFORE,

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Trustees of the Village of Dolgeville, Herkimer and Fulton Counties, New York, as follows:

Section 1. For the specific object or purpose of paying additional costs of the reconstruction of and construction of a new sewer system running under Main Street in replacement of the current sewer system and lateral connections, site improvements and incidental improvements and expenses in connection therewith, as well as additional sewer improvements and water improvements, there are hereby authorized to be issued an additional \$8,700,000 bonds of the Village of Dolgeville, Herkimer and Fulton Counties, New York, pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of such modified specific object or purpose is now determined to be \$12,000,000, which modified specific object or purpose is hereby authorized at said maximum estimated cost, and that the plan for the financing thereof is as follows:

- a) by the issuance of the \$3,300,000 bonds of said Village authorized to be issued pursuant to bond resolution dated and duly adopted February 22, 2022; and
- b) by the issuance of the additional \$8,700,000 bonds of said Village authorized to be issued pursuant to this bond resolution;

PROVIDED, HOWEVER, that to the extent that any grants-in-aid are received for said specific object or purpose, the amount of bonds to be issued pursuant to this resolution shall be reduced dollar for dollar.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid modified specific object or purpose is forty years, pursuant to subdivision 102, based upon subdivisions 1 and 4 each of paragraph a of Section 11.00 of the Local Finance Law, calculated from the date of issuance of the first obligations therefor.

Section 4. The faith and credit of said Village of Dolgeville, Herkimer and Fulton Counties, New York, are hereby

irrevocably pledged to the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. To the extent not paid from other sources, there shall annually be levied on all the taxable real property in said Village a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Village Treasurer, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the Village Treasurer shall deem best for the interests of said Village, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation and/or the United States Department of Agriculture; provided, however, that in the exercise of these delegated powers, the Village Treasurer shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Village Treasurer shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 7. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 8. The Village Treasurer is hereby further authorized, at the Village Treasurer's sole discretion, to execute a project finance agreement, and any other agreements with the New York State Department of Health and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof and of the bond resolution dated February 22, 2022, or a portion thereof, by a bond, and/or note issue of said Village in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 9. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the Village Treasurer. Such notes shall be of such terms, form and contents as may be prescribed by said Village Treasurer consistent with the provisions of the Local Finance Law.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 - 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 12. Upon this resolution taking effect, a summary thereof shall be published in the official newspaper, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 13. This resolution is adopted subject to permissive referendum.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

TRUSTEE EGGLESTON	AYE
TRUSTEE JAQUAY	AYE
TRUSTEE KRASZEWSKI	AYE
TRUSTEE MADORE	AYE

ADOPTED – July 17, 2023

Village Engineer

Village Engineer Chet Szymanski came before the Board on the following:

DEC Mohawk River Watershed Grants – Round 5

- Survey of North Main Street that was completed for the sewer project has been provided to Bergmann for their use in park planning.
- There will be community engagement functions during the summer to assist in planning the amenities at the park.
- Schematic planning can continue once the North Main Street homeowners accepting the buyout are determined.

Water Transmission Main Clearing

- Meeting was held with NYSDEC to discuss the project on July 12th at 9:00 AM.
- Attendees: Dave Gasper, Brad Wenskoski, John Murthersbaugh
- It was determined that if the project involves an acre or more of disturbance, a permit will be required as it falls under the definition of a regulated land disturbance.
- The use of gravel surface is considered impervious, and therefore, post construction controls will be necessary if we use gravel.
- It was discussed that if trees are dropped by hand without the use of vehicles, it would not be classified as a regulated land disturbance.
- It was recommended to first verify if the project encroaches on any floodplain areas.
- In case a project-specific review is required or if an on-site visit is desired, the regional office will take the lead. For Herkimer County, Brian Boyer is the designated contact person.
- Dave Gasper will provide detailed information regarding the limited access pervious roadway design that has been used in other permitted projects.

Bridge NY

- Funding was not awarded for the culverts submitted by the Village. {Beaver Brook Culvert and for the Dolge Ave Culvert}

Beaver Brook Floodplain Study / LOMR (*no change*)

- Waiting on the final review of the proposed LOMR by FEMA which should be completed in early 2023.

ACOE East Canada Creek – Erosion and WWTP Protection

- The conference call on June 14th centered around streambank protection for Van Buren Street and a determination of the cost/benefit of a project at the WWTP to determine if the Corps can assist.
- Another meeting is going to be scheduled to discuss flood protection / mitigation at the WWTP but it has not yet been scheduled.

**Main Street Sewer Replacement Project

- A bond resolution is on the agenda for this meeting as needed to complete the WIIA application.

- The most recent schedule from our consultant is shown below:

Project Schedule Milestone Item	Schedule Date
Final Design (Including Contract Documents & BOD Report)	July 2023
Permits & Approvals	July - August 2023
Bidding Services	September 2023
SPDES Notice of Intent	September 2023
Construction	October 2023 - May 2025

Halloween Flood Event (404 Mitigation Program) DR4472

- We have received all appraisals and the second round of appraisals for some properties.
 - o If the value of the second appraisal is within 15% of the first, no additional appraisals are required and the higher value is used;
 - o If the value of the second appraisal exceeds the first by more than 15%, a third reimbursable appraisal is performed and the median value of the three is used to establish the offer.
- Three of the second appraisals differ more than 15% from the original appraisals and the Village must now seek a third appraisal for the property.
- Key dates for the project:
 - o the project must be completed by June 17, 2024.
 - o a property must be demolished, removed, and the site restored within 90 days of the acquisition of the property by the Village.

Halloween Flood Event (FEMA)

- The most recent updates from FEMA are below:
 - o PN130882 - Emergency Protective Measures – This project has been completed.
 - o PN130884 - Fink Storm Water Drainage System – A meeting with FEMA and DHSES representatives was held on July 13th at 10:00 AM where we will reviewed the project documents and conducted a site walk. We are waiting on an update from our new FEMA project representative, Yio D’Arcangelis.
 - This project was recently funded through the \$1.7 trillion federal funding package. BIL funding may be used to fund other drainage-related projects in the Village.
 - o PN130885 - North Main Street Sewer, Water Distribution and Storm Drainage Reconstruction – This project is obligated. The work is being incorporated into the larger Main Street Sewer Reconstruction Project as there is overlap between the two.
 - o PN130886 - North Main Street Roadway Reconstruction – This project has been obligated.
 - o PN130890 - Village Wide Debris Removal – This project has been completed.
 - o PN153162 - Management Costs – Pending for the obligation or withdrawal of all the projects to be sent to the CRC.
- DHSES is requesting that the Village continue to prepare the back-up paperwork required for PN153162 - Management Costs.
- Fink Creek and the two North Main Street projects have completion deadlines of July 1, 2023. Extension requests have been filed in the Grants Portal to December 18, 2023 for these projects (the maximum extension that DHSES can grant). A separate request to extend the deadline for Fink Creek to December 2025 has been submitted to FEMA. Similar requests for the remaining North Main Street projects will be submitted.

Federal BIL Funding (*no change*)

- 2023 EPA funding guidance documents were received on April 19th. Our consultant has started preparing the items needed by EPA to move the grant funding forward. Completing environmental review for the projects will be the first step in the process of receiving funds through the program.

NYS Parks Grant

- Bids were due on Thursday, July 6th for the basketball court project. No bids were received.

Village Water Tower and Industrial Park Utilities (*no change*)

- The IDA is funding a Preliminary Engineering Report for the wastewater treatment plant to evaluate and document any impacts that the Industrial Park users may have on the existing facility and what improvements will need to be made to accommodate the Industrial Park users. Continuing to coordinate information along with Amy and Neal.

WWTP Study / Proposed Upgrades for IDA Project (*no change*)

- Upgrades to the Village WWTP as proposed by the IDA's engineers will be listed on the EFC IUP for this year.
- A follow-up meeting with the IDA and their engineers will be scheduled within the next couple of weeks.

WTP Spillway Failure

- I will be creating the contact for National Building and Restoration Corp. (NBRC) for this project over the next week.
- I met with Amy, Neal, and a representative of NBRC during the reservoir cleaning on July 6th to review the project and the site while the area was dewatered. We worked out a general plan for bypassing the reservoir during their work and have set a construction start date near the end of August.

EPA Lead and Copper Rule Changes (due October 16, 2024)

- GPS equipment has been received for this project and Scott has completed the setup. He will be coordinating data collection with Herkimer Oneida Comprehensive Planning Program over the next two weeks and should be able to start data collection immediately after.

General

- Brownfields Opportunity Area Project w/ IDA

DPW Project List

- Repair / replacement of 4 major creek culverts throughout Village
- Vehicle acquisition / replacement
- Co-funding sources for Main Street Paving / ADA Compliance Project (NY Forward?)
- DPW Garage Construction Grants (CHIPS can be applied here)
- Greenway Extension Grants (Main Street to Gehring Tricot)
- Beaver Brook and Thresher Brook Floodplain, FEMA (*no change*)
- 2nd Street Drainage Improvements (*on hold*)
- Van Buren Street Erosion / Streambank Protection

WTP / Water Distribution System Project List

- Siding Repairs at Rear of WTP
- Water Transmission Main Mapping (after water service data collection, before access road clearing)

WWTP / Collection System Project List

- Phosphorous Removal Limits Changing, 1.0 (EPG)
- Incorporate Video/Condition Assessment Into GIS / HOCCPP System

ARPA Project List

- Primary Tank Concrete Repairs (completed)
- WTP Instrumentation (completed)
- MH Inspections (completed)
- WTP Disinfection Byproducts (*on hold*)
- WTP Spillway (current)
- **WTP and WWTP Preliminary Engineering Reports (WWTP to be completed by IDA)**
- Miscellaneous Collection System Repairs

Creeks and Flood Prevention

- East Canada Creek Sediment / Hydraulics; Dam Removal
- Van Buren Street Ice Jam / Flooding; ACOE Design and Permitting

Village Engineer Monthly Report

By Trustee Kraszewski

Motion to approve and place on file the June 2023 Village Engineer report as submitted. Sec. Trustee Madore. Ayes all.

Salisbury Ridge Riders

Kerry Foster of Salisbury Ridge Riders came before the Board on the following:

Kerry provided the Village Board a copy of the Salisbury Ridge Riders insurance coverage (per Board request). Village Attorney will review the insurance policy. Kerry will provide a copy of the S.R.R. by-laws.

The group is looking to open up the greenway trail and some side streets to keep riders off the roads.

The Village is looking for a maintenance agreement between the village and the S.R.R. Dave Stallman will check on their current landowner agreement and provide a copy to the village.

The village has one from 2006.

The group met with Town of Salisbury (John Mowers) and he is ok. with opening up some town roads with an established trail system. The group contacted a few businesses/landowners that border the trail and have some verbal obligations that will allow them to use their land. The group discussed maintenance of the trail including weekly/monthly trash runs, speed limits.

There will be a trail pass issued to riders (members only) offered by the club. There is a form available to allow the group to act as a solicitor on their (landowners) behalf and call the police. The village could also require a revenue generating pass to use the trail system.

One question/concern is for the school cross-country team from August-November between 3:00 – 5:00 p.m.

Who owns the trail? The trail was annexed to the village. The village owns the rail right-of-way – outside of tree line.

Do we need to create a local law? Can we use the current snowmobile use law?

Public Comment

Gehring Tricot

Brenda & Cari Gehring came before the Board on the following:

Brenda wanted to discuss the recent discharge letter requirements and meeting held with Skip Gehring.

WWTP Chief Operator Amy Mowers noted there is a special meeting scheduled with Tricot representatives and the Mayor on July 31st @ 9:00 a.m.

Department Heads

Code Enforcement

Code Enforcement Officer Philip Green came before the Board on the following:

2 cases - closed

Code Enforcement Monthly Report

By Trustee Kraszewski

Motion to approve and place on file the 6/20/23 – 7/16/23 Code Enforcement report as submitted. Sec. Trustee Madore. Ayes all.

Water Plant

Water Monthly Report

By Trustee Jaquay

Motion to approve and place on file the June 2023 water report as submitted. Sec. Trustee Madore. Ayes all.

WWTF

WWTF Chief Operator Amy Mowers came before the Board on the following:

WWTP Operator Trainee

Greg Reid has been a huge help and he signed up for two classes to start his WWTP Operator trainee position.

Sewer Rates

Amy is suggesting a special meeting with the Board and Michele to go over sewer rates.

WWTF Monthly Report

By Trustee Jaquay

Motion to approve and place on file the June 15, 2023 – July 13, 2023 WWTF report as submitted. Sec. Trustee Madore. Ayes all.

D.P.W.

D.P.W. Superintendent David Jaquay came before the Board on the following:

Sweeper Rental

State bid quote to rent a street sweeper is \$ 2,717.00/wk. + \$ 396.00 shipping. The machine will clean Van Buren (get ready for paving) + additional streets and clean storm drains.

Phone Line at Garage

D.P.W. is still waiting for phone line for the fire alarm system at the D.P.W. garage. Board approved Village Clerk to get information from the treasurer to get this done immediately.

D.P.W. Monthly Report

By Trustee Madore

Motion to approve and place on file the July 12, 2023 D.P.W. report as submitted. Sec. Trustee Jaquay. Ayes all.

Police Department

Police Monthly Report

By Trustee Kraszewski

Motion to approve and place on file the June 2023 Police report as submitted. Sec. Trustee Jaquay. Ayes all.

Treasurer

***Expenditures,
Encumbrances, and
Appropriations***

N/A

Balance Sheet

N/A

Old Business

Sewer Rate Increase

Set up a special meeting. Village will change billing to coordinate with the village fiscal year accounting.

***NYMIR Cybersecurity
Assessment***

The Mayor will be meeting with NYMIR representative William VanGorder to go over our recent assessment results and recommendations.

New Business

N/A

Check Reconciliation

Unemployment Acct. 3100	*953
Sewer Savings 3092	*792
Helterline Park 3084	*784
Sewer Waste Hauling 3076	*405
General Savings 3035	*482
Water Fund 3050	*490
Spohn's Disposal 3043	*187
Trust & Agency 8225	*807
D.P.W. Motorized Equip. 3068	*788

General Fund 8233	*315
Water & Sewer 8349	*320
E.D.R.L.F. 8330	*448
Police Vehicle 3118	*500
NYS Affordable Housing 8322	*598
Water Capital Reserve 3027	*844

***Payroll Certification
Resolution # 101-2023***

The following resolution offered by Trustee Kraszewski sec. Trustee Jaquay. Ayes all.

WHEREAS, Michele Weakley hereby submits for certification the following payroll period of 6/10/23 – 6/23/23 in the amount of \$ 45,036.02 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – July 17, 2023

***Payroll Certification
Resolution #102 -2023***

The following resolution offered by Trustee Kraszewski sec. Trustee Jaquay. Ayes all.

WHEREAS, Michele Weakley hereby submits for certification the following payroll period of 6/24/23-7/7/23 in the amount of \$ 34,133.68 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – July 17, 2023

***Policy Against
Discrimination and
Harassment
Resolution # 103-2023***

The following resolution offered by Trustee Jaquay sec. Trustee Madore. Ayes all.

Motion to adopt the written NYMIR Policy Against Discrimination and Harassment and require all employees to complete annual webinar training. Sec. Trustee Madore. Ayes all.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – July 17, 2023

***Dolgeville Housing
Authority***

Retaining Wall

Dolgeville Housing Authority is requesting information regarding DEC memorandum for stream maintenance (retaining wall). Village Attorney will review housing contract with the village.

***Dolgeville Central
School – Bus Lease
Resolution # 104-2023***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

Motion authorizing Mayor Mary E. Puznowski sign the Bus Lease Agreement with the Dolgeville Central School for the period of July 3, 2023 – August 19, 2023. Sec. Trustee Kraszewski. Ayes all.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – July 17, 2023

Attorney

Village Attorney Brett Preston came before the Board on the following:

***BAN Renewal
WWTP Digester
Resolution # 105-2023***

The following resolution offered by Trustee Jaquay sec. Trustee Kraszewski. Ayes all.

Motion to renew the WWTP Digester BAN with Community Bank for the amount of \$ 120,000.00 at a rate of 5.61%. Sec. Trustee Kraszewski. Ayes all.

AYES: Trustees Eggleston, Jaquay, Kraszewski, Madore

NAYS: None

ADOPTED – July 17, 2023

Water Shut Offs

Mayor Puznowski will coordinate with D.P.W. regarding future shut-offs (list) procedures.

Cell Tower Update

The paperwork is on the top of the pile (judges) with an anticipated decision of 2-3 weeks.

***Executive Session
Personnel***

By Trustee Kraszewski

Motion to enter executive session @ 8:08 p.m. to discuss personnel. Sec. Trustee Jaquay. Ayes all.

By Trustee Jaquay

Motion to adjourn executive session @ 8:26 p.m. and reconvene regular meeting. Sec. Trustee Kraszewski. Ayes all.

***North Main Street
Closings***

Village Clerk to submit tax searches, deeds, tax bills, and buyout paperwork to Attorney Gerri Snyder to start the closing process for eligible homes on North Main Street.

Future Meetings

Regular Meeting – August 21st @ 6:00 p.m. – Village Hall.

Adjournment

By Trustee Kraszewski

Motion to adjourn regular meeting at 9:10 p.m. Sec.
Trustee Jaquay. Ayes all.

_____ Mayor

_____ Village Clerk