

VILLAGE OF DOLGEVILLE

FOIL REQUEST

The Freedom of Information Law, NYS Public Officers Law Article 6, sets for the guidelines for public access to municipal records. FOIL requires that all records be made available for public inspection or reproduction unless a record falls under a specifically designated exception.

Please refer to NYCOM publication Chapter 10 Village Records – Section – The Freedom of Information Law (FOIL) for details.

1. Foil requests must be made in writing to the Village Clerk.
2. A fee of twenty five cents per copy will be assessed.

Person requesting information – Name: _____

Address if request is to be mailed: _____

Date of Request: _____

Records Requested: _____

Request Completed: _____

Signature of Records Access Officer – Village Clerk: _____

Updated - September 2006