

8-5
4/17/23

To: Village Board of Trustees

From: David Jaquay, DPW Superintendent

Date: 03/16/23

Re: April 2023 Monthly Report

Work

Current

- **Weekly Checks of Sewers**
- **Daily 811 Requests**
- **Checking Storm drains**
- **Continue cleaning Sewer Lines**
- **Weekly Metal Pick up**
- **Park Bench restoration**
- **Water Leaks throughout Village**
- **Green Waste has started. "Due to the number of projects going on, we will strictly adhere to the green waste Rules.**

Water/Sewer

- **Loaded pumps at WWTP for the bypass.**
- **Inspected Stewarts Lateral**
- **Snow blowed a path for Neil to get to reservoir for quotes.**
- **Health Inspection WWTP union Representative was required.**
- **Flushed Schuyler St Sewer**
- **Culvert Repair at reservoir**
- **Turned off water at 28 Lamberson for valve replacement.**
- **Cleaned 2 Filter beds**

Streets

- **Cold Patching around the Village**
- **Up until this report we were plowing if required, sidewalks and salting.**
- **Met with Resident about paving concerns on Spofford Square.**
- **Picked up all Election signs**
- **Cold patching dig sites.**
- **Called on rental for Sweeper-\$8,000 a month**
- **Sweeping of Streets has started, working with the limitations of the machine we have. We've started to use the bob cat to pick up**

heavily soiled areas to allow the sweeper to work faster.

- **Cleaned Pavers on Village Properties/Main St.**
- **Violet Festival Application Completed and turned in.**
- **Hauling in stone for upcoming projects**
- **Started work on Burt Street**

Garage

- **“09” Freightliner- Still has all plows on and will until we are confident there will be no April storms.**
- **550 – Still in winter trim. Expect to change over 4/13/23 to use as a set out truck for green waste**
- **F350- no new issues**
- **3500- no new issues**
- **12 Freightliner- Removed plows and salter. Replaced tailgate for summer use.**
- **Leaf Picker- in storage**
- **Sweeper- same issues**
- **Sewer Jet-**
- **Skid Steer-**
- **Monthly Fuel Tank Check and inspections**
- **Snowman- Still has a power steering issue. Will need tires. Repaired service light issue, was a loose fuse. Bypassed heater core due to leak. It no longer has heat.**

- **Loader- camera is in, they are trying to set up time to install it.**
- **Back Hoe-**
- **Fuel tank Gauges are on order through Buell Fuels per DEC Inspection- Still waiting and checking in.**
- **Waiting on new phone line so Fire Alarm can be put on service. Found out just a general phone line is necessary. Relayed information to Michelle. As soon as phone line is installed it can be online.**
- **Bobcat-**
- **Painted Guidelines for non-employees inside the garage**
- **Lift Inspector came and lift is un-inspectable. The repairs will cost more than purchasing a new one. A report is available.**
- **Set up a metal bin for our scrap program**
- **Certified Excavator class taken by all. We will have to pick up Phil next year.**
- **Set up Pre-employment drug screens for Darren, Greg and Phil to get them into the BOCES system.**
- **Setting up safety procedures/Protocol for equipment in use.**

Parks

- **Park Bench Rehab is still in the works**
- **Greenway Trail- Purchased and placed.**

- **Plowe Park- Raking out, cleaning, repairing winter damage. Rick Barnes to take out dead leader in the last maple tree in the park. The other broken leader was removed 4/11/23.**
- **Center Park- Still bringing in fill. Called in a dig request to remove the water service to the lower park. 4x6's installed for new small pavilion near gray building per board request.**
- **Painting and refurbishing of all park garbage bins. Done and reinstalled.**
- **Tree behind Village Hall removed and debris hauled away.**
- **Luther Park flag taken down as per complaint.**
- **Cleaning and repairing plow damage to all parks.**
- **Vets Park we edged the brick walkway and removed over growth.**

To Do:

- **Update Water Books**
- **Continue to train new employees**
- **Keep trucks serviced and cleaned.**
- **Cleaning and Organizing Garage**
- **"09" Freightliner- Rust Control.**

- **Removal of sediment at Reservoir to create room for next year.**
- **Burt St- Remove Vegetation**
- **Remove material and add stone at the Pad at Water Treatment Plant.**
- **Start cutting back transmission line and build an access path/road. "Working with Chet on requirements and permitting if necessary".**
- **Add Gutters to Village Hall (have pricing just have to wait until the weather breaks).**

- **To Do List Extension**

- **Siding at WTP**
- **Filter bag underlayment at Reservoir**
- **Bury bypass lines at Reservoir**
- **Tree removal around fence line at Reservoir**
- **Cut back transmission line/create year-round access to road**
- **Water disconnects on North Main St**
- **Water Line replacement Main St, Helmer Ave, Baker and Elm St.**

- **Water inventory “Lead Survey”**
- **Finish waterline replacing Spofford Sq South**
- **Water Line replacement Howard St Ext**
- **Caulfield water line loop- Timmerman to Stewart St.**
- **Caulfield Line service**
- **Caulfield Sewer Extension**
- **Burt St clearing**
- **Start Manhole Spofford Sq South**
- **Sewer main replace Howard St Ext from Culvert to Winton Lane**
- **INI issue south of Timmerman St**
- **Finish fence line removal at Center Park**
- **Finish Landscaping at Pool area**
- **Remove old splashpad**
- **Remove/disconnect old water and sewer lines**

- **Trees at Plowe removal**
- **Electrical at Plowe Park upgrade/replace**
- **Rebuild Little pavilion near gray building**
- **House Removal North Main St????**
- **Gutters Village Hall**
- **Paving Vanburen**
- **Storm drains on Faville Ave and Lamberson St.**
- **Ditching as needed**
- **Mowing and weed eating**
- **Green Waste**
- **Street Sweeping**
- **Cleaning storm drains "Debris"**
- **Trail- Keep up mowing/fill wet spots and damage from winter**
- **Move barricades on and off "Seasonal"**
- **Hydrant testing**

- **Flushing dead ends**
- **Put up flowers/take down**
- **Hydrant sticks on and off “seasonal”**
- **Any and all Board Requests**