

MEETING NOTES



Date:	June 29, 2023
Meeting Name:	Dolgeville LPC Meeting 2
Time:	4:30-6:30 PM
Location:	Dolgeville Bassett Health Center Community Room
Attendees:	See below

1. Present:

LPC Members: Mayor Mary Puznowski, Co-Chair; Dr. Renee Shevats, Co-Chair; Marilyn Williams, Geoff Grace, Marvin Isum, Carmelita Maddocks, Fred DeLucco, Robert Maxwell, Sam Licari, Julie Izzo, Brenda Gehring, Peter McGowan, Jonathan Fredericks

Project Team: Stefan Lutter, DOS, Rob Holzman, Laberge Group, Susan Roth, Laberge Group, Todd Pool, 4Ward Planning.

General Public: Matthew Lyon, Amber Kraszewski, Deputy Mayor.

2. Preamble

Mary Puznowski read the Preamble Statement discussing the recusal procedure if a member has a conflict of interest with any proposed projects. All members were provided the Code of Conduct document and provided a copy of a recusal form. All LPC members present provided a signed Code of Conduct acknowledging that they understood the code of conduct.

3. Introductions (Village, State Team, Consultants)

LPC members, the consultant team, and the State representatives introduced themselves.

4. Meeting/Presentation

The presentation followed the prepared slide presentation that provided highlights from the downtown profile and assessment. These notes provide additional information that was not included on the slides. The presentation can be found on the NYF Dolgeville Website, located at <https://www.villageofdolgeville.org/about-copy>

1. Rob H. provided a summary of the NYF planning process so far, and where we are in the process, and summary of Public Engagement Plan. Sam L suggested that we also use coroplast yard signs to get out the word about the applications. Rob H. and Susan R. will call Sam L. with a final design after discussing with DOS, but conceptually, the LDC liked the idea.

2. The LDC worked to create a list of other groups in the area that might have valuable input in this process and were added to the Public Engagement Plan.
3. We discussed the format of Public Workshop #1, and the roles of the LPC members and consultant team during the event. Public workshop #1 will have a rolling slide show about the NYF process, and several stations that will be interactive. This event will also be an opportunity to promote the Open Call for Projects, and ask people to fill out the survey.
4. The Open Call for projects was officially opened at this LPC meeting. The LPC members were given a copy of the application form, and general information about the application process and provided with Office Hours to answer questions of potential applicants.
5. Susan R. gave a presentation about the preliminary findings that will be incorporated into the Downtown Profile for these subject areas: Relevant Plans, Ongoing or Planned Public Projects that will impact the NYF Downtown Area, Land Use, Zoning, Parks and Recreation, Cultural Setting and Attractions, Environmental Assets/Constraints, Vacant and Underutilized Land, Transportation Network. The findings are summarized in the presentation available at <https://www.villageofdolgeville.org/about-copy> under the heading LPC Meeting #22.
6. Todd P. (4WARD Planning) gave a presentation of the finding regarding demographics (Population, Incomes, Housing), and key findings related to the workforce opportunities in the NYF downtown area. The findings are summarized on the presentation available on <https://www.villageofdolgeville.org/about-copy> under the heading LPC Meeting #2.
7. Susan R. gave a presentation about creating a vision for Dolgeville as it relates to the NYF Downtown Area. She started with the results of the SWOT survey, which the LPC took prior to the meeting. Dolgeville recently adopted a BOA plan, which included this area. Both the BOA and the NYF application vision statements were presented to the committee. The NYF Application Vision Statement was a refinement of the BOA vision statement. The starting point for the goals was also inspired from the goals in the BOA, and refined to better reflect the goals of the NYF Area. Two additional goals were suggested by Susan R. to complete the list.
8. There was discussion of Goal 2, which addressed walkability and what that meant. (Streetscape visual preferences, safe connections from neighborhood areas.)
9. The LPC agreed to share the draft vision and goals at the Open House for public input.
10. Rob H. explained the next steps in the NYF process and public engagement:
 - a. Pop – up event scheduled at the Farmers Market, July 8th, 2023
 - b. Public Workshop scheduled at the Southern Girl Diner, July 19, 2023
 - c. Complete the Downtown Profile and Assessment
 - d. Call for projects through August 2, 2023
 - e. LPC Meeting 3 – August 3, 2023.
11. The public did not comment at the meeting.