

# MEETING NOTES



<b>Date:</b>	August 16, 2023
<b>Meeting Name:</b>	Dolgeville LPC Meeting 3
<b>Time:</b>	4:30-6:30 PM
<b>Location:</b>	Dolgeville Bassett Health Center Community Room
<b>Attendees:</b>	See below

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## 1. Present:

**LPC Members:** Amber Kraszewski, Acting Co-Chair, Co-Chair; Dr. Renee Shevats, Co-Chair; Marilyn Williams, Marjorie Balder, Geoff Grace, Fred DeLucco, Robert Maxwell, Sam Licari, Brenda Gehring, Jonathan Fredericks, Chris Reynolds.

**Project Team:** Stefan Lutter, DOS, Mark LaBuzzetta, Empire State Development, Nicole Allen, Laberge Group, Susan Roth, Laberge Group

**General Public:**

## 2. Preamble

Amber Kraszewski read the Preamble Statement discussing the recusal procedure if a member has a conflict of interest with any proposed projects. All members were previously provided the Code of Conduct document and signed agreements. All LPC members present provided a signed Code of Conduct acknowledging that they understood the code of conduct.

## 3. Meeting/Presentation

The meeting followed the prepared slide presentation provided a more refined version of the Vision, Goals and Strategies, and a preliminary discussion of the Project Applications that were submitted, which was facilitated by Susan Roth. These notes provide additional information that was not included on the slides. The presentation can be found on the NYF Dolgeville Website, located at <https://www.villageofdolgeville.org/about-copy>

1. The LPC agreed that the Revised Vision reflected their values for the downtown area. Only one minor change was made to Goal 3 for one of the strategies to strike “North Main Street” from the wording to make the application broader.
2. The LPC was presented with a list of projects that were received during the Open Call, which closed on August 2<sup>nd</sup> and had the following comments:

- a. Chris Reynolds, who is involved in fundraising for the Dolgeville Park, which is on the list of Public Projects stated that the funding does not reflect the total amount of match offered on the slide. Susan Roth will contact her about the funding after the meeting.
  - b. Geoff Grace said that the Project Costs did not include the building of a museum. Susan Roth will contact Geoff Grace to discuss the proposed budget.
3. The LPC discussed the evaluation of the projects and the draft form that was developed for the purpose. The LPC requested that the strategies also be added on the form to facilitate the evaluation. Laberge Group will make that change to the form.
4. Nicole Allen explained that Open House #2 would include input from the Public to assess the support for the projects.
5. Susan Roth explained at the Workshop meeting there will be more refined information about each project. The meeting will not be open to the public, the date was set for September 11, 2023.
6. The LPC discussed the possible match requirements for each project. The decided on no required match for the Public Projects and 25% match as a minimum match for the public projects with the stipulation that larger matches would be encouraged and may receive priority.
7. Susan Roth explained the next steps
  - a. Executive Work Session scheduled for September 11, 2023. Additional ones may be added if necessary.
  - b. LPC Meeting 4 – September 20, 2023.
  - c. Open House #2, October 4<sup>th</sup>, 2023
8. The public did not comment at the meeting.